

Held

Sept. 25 20 14

The Harrison Hills City School District met in regular session on September 25, 2014 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mrs. Crawshaw, Mr. Allen, Mr. Madzia and Mr. Harrison. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

#### Minutes

Mr. Madzia made the motion, seconded by Mrs. Crawshaw, to approve the minutes of August 21, 2014. On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

#### Acceptance of Agenda and Addendum

Mr. Allen made the motion, seconded by Mr. Harrison, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

#### Treasurer's Report

Mr. Harrison made the motion, seconded by Mr. Allen, that the board approve the following:

Financial: The financial report for the month of August, 2014.

Accounts Payable: The accounts payable for the month of September, 2014 with the following then and now certifications:

Page	Vendor	Invoice #	Amount
3	CDW Government	Various	\$ 4,542.07
8	Mansuetto & Sons, Inc	7890	\$12,325.00
14	Smith Plumbing & Heating	1164	\$ 9,600.00

Transfers: From: Class of 2014 911Z  
To: Class of 2016 911N \$354.65

From: General Fund 001  
To: Capital Improvement Set Aside \$272,088.95

On roll call vote: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

#### Visitors

The following is a list of those visitors that signed in: Brent Ripley, Janet Hirschbach, Shelby Hall and Roxane Starkey.

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**Staff Report**

- Harrison Central Jr. Sr. High School – Mr. Ripley shared that the chromebook initiative was up and running. He brought a student and teacher to share their experiences with the board. Brittany Hawthorne, a senior, said how beneficial it has been to utilize at school, to take home to continuing working and thanked the board for doing this. Ms. Anna Minalga, teacher, demonstrated how she is using this for instruction and that it has allowed her to go almost completely paperless. She also thanked the board for doing this.

**Superintendent's Report/Correspondence**

Mrs. Snider asked Mr. Kowalski to address the board. He shared:

- The Hunger Alliance was and Harrison North and shared that the district will again receive an award for our breakfast program.
- Next week will be school bus safety week.
- Preparing for the T1 report concerning transportation.
- The state boiler inspector is going around through our buildings.

**Executive Session**

Mrs. Crawshaw made the motion, seconded by Mr. Harrison, that the board adjourn at 7:20 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president reconvened the meeting at 8:45 pm.

**Personnel**

Upon the superintendent's recommendation, Mrs. Crawshaw made the motion, seconded by Mr. Harrison, that the board approve the following:

- Employ Lopez: Employ Maria Lopez as an Educational Aide at Harrison East, effective August 21, 2014, for the 2014-2015 school year.
- Confirm Assign: Confirm the assignment of Dolly Hennis as a bus aide effective September 17, 2014.
- Resign Salyers: Accept the resignation of Elizabeth Salyers as a bus driver effective September 17, 2014.
- Substitutes: Approve the following substitute employees for the 2014-2015 school year:
 

Joni Tarbert	Teacher/Tutor
Jack Skidmore	Teacher/Tutor
Marion Albright	Custodian
Ralph Maxwell	Bus Driver
Carla Rutter	Bus Driver
Brianna Albaugh	Custodian, Secretary, Aide (Pending BFBI)
- Suppl Resign: Approve the supplemental resignation of James Snodgrass as marching band/percussion.

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- Supplemental:** Approve the following supplemental positions for the 2014-2015 school year:
- |                 |  |
|-----------------|--|
| Jack Skidmore   | Percussion                             |
| Christy Mencer  | Basketball 7 <sup>th</sup> Grade Girls |
| Andrew Phillips | Cross Country Jr. High                 |
- Volunteers:** Approve the following volunteers for the 2014-2015 school year:
- |                 |                   |
|-----------------|-------------------|
| Greg Ring       | Football Jr. High |
| Shonna Stringer | Band              |
- 21<sup>st</sup> Century:** Approve the following tutors and paraprofessionals for the 21<sup>st</sup> Century at Harrison East for the 2014-2015 school year.
- |                |                |                 |               |
|----------------|----------------|-----------------|---------------|
| Ty Stinespring | Kelly Snider   | Jessica Bennett | Lisa Wentling |
| Marsha Hennis  | Debbie Trotter | Kim Coleman     | Cindy Harrah  |
| Mardi Barnhart | Terri Beadling | Shelbia Hall    | Chris Dyer    |
| Barb Chenoweth | Carole Miller  |                 |               |
- Remove Reed:** Remove from the personnel list Heather Reed due to non-renewal of family medical leave, as per contract.
- Home Bound:** Approve Michele Huston as a Home Bound Tutor for the 2014-2015 school year.
- Return MLO:** Approve return to work from Leave of Absence Angela Johnson effective September 22, 2014.
- Approve MLO:** Approve a Medical Leave of Absence for Erica Wetherell beginning September 22 through October 6, 2014.
- On roll call vote: Mrs. Kenny, abstain on Chenoweth yes all others; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes. The president declared the motion approve.
- Business & Operation**
- Upon the superintendent's recommendation, Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following:
- Job Descriptions:** Approve the revised job description for:
- Assistant Superintendent
  - Assistant Principal
  - Assistant Elementary Principal
  - Director of Preschool
  - Student Services Director
  - Director of Operations
- ECS contract:** Approve the Educational Service Agreement for student learning objective materials with the Jefferson County Educational Service Center for the 2014-2015 school year.
- DePaul Contract:** Approve the Service Agreement with the DePaul for Hearing and Speech for the 2014-2015 school year.
- OU Agreement:** Approve a County and Institution of Higher Education Article of Agreement with Ohio University for the 2014-2015 school year.

RECORD OF PROCEEDINGS

Minutes of

HHCSD

Regular

Meeting

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SSHS Manual: Approve the Safe School Healthy Students Manual for the 2014-2015 school year.

Adult Support: Approve the following adult support groups to be recognized under the district's liability insurance:

- Harrison Central Roundballers
- Harrison Central Diamond Club
- Cross Country Team
- Harrison Central Volleyball Parent Club
- Harrison Central Band Boosters
- Harrison Central Soccer Parent Club, Inc.
- Harrison East PTO

Stone OT: Enter into contract with Lisa Stone for OT supervision services for FY2015.

Perm Approp: Approve revisions to the temporary appropriations and adopt as the permanent appropriations for FY 2015.

Bond Retirement	002	\$	0.83
Permanent			
Improvement	003	\$210,000.00	
	003-		
New Schools	9099	\$ (105.00)	
	003-		
Bus Garage	9011	\$ 50,000.00	
Lunchroom	006	\$ 25,000.00	
Uniform School Supply	009	\$ 2,500.00	
Resident Educator	014	\$ 65.28	
Principal	018	\$ 15,000.00	
Levy	019	\$ 4,407.00	
Self Insurance	024	\$500,000.00	
Unclaimed Monies	022	\$ 2,374.83	
FCFC	022	\$ 3,585.24	
Help Me Grow	022	\$113,281.09	
Student Activity	200	\$(8,448.33)	
Athletic	300	\$ 7,315.00	
Preschool	439	\$ 21,014.58	
Preschool Expansion	439	\$129,902.58	
Ohio Reads	459	\$ 289.22	
Misc State Grants	499	\$(3,940.02)	
One Net	451	\$ 326.55	
Title VI-B	516	\$ 89,245.99	
Voc Ed	524	\$ 43.25	
Title I	572	\$119,520.48	
Preschool	587	\$ 2,228.72	
Title II A	590	\$ 10,877.83	
Misc Federal Grants	599	\$ 56,539.42	
Safe School Healthy	599	\$414,179.44	

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**Suppl Payment:**

Approve supplemental payment to Keith Eddy for technology work performed outside the normal work day for Safe Schools Healthy Schools. Payment to be made at completion of services.

Discussion: Mrs. Crawshaw requested that all job descriptions be uniform ie: headings for consistency. Mr. Allen said that the SSHS program has been at the vocational level for at least 4 to 5 years.

On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Students**

Upon the recommendation of the superintendent, Mr. Harrison made the motion, seconded by Mr. Allen, that the board approve the following:

**Open Enrollment:**

Approve the applications for Interdistrict students and Intradistrict students and approve their attendance under the district's open enrollment program for the 2014-2015 school year.

**Foreign Exchange:**

Approve request to place the foreign exchange student, who falls under approved programs, in our schools for all of the 2014-2015 school year. All Board rules and policies must be followed.

Audrey Lecierc from Canada Grade 11

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

**Adjourn**

Mr. Madzia made the motion, seconded by Mr. Allen, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

*Mrs. Susan Kenny*

Approve

*S. Roxane Harding*

Attest