The Harrison Hills City School District met in regular session on December 15, 2016 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Minutes**

Mr. Madzia made the motion, seconded by Mr. Allen, that the board approve the minutes of November 17, 2016. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mr. Watson made the motion, seconded by Mrs. Mattern, that the board accept the agenda and addendum as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Treasurer's Report**

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board approve the following treasurer’s report:

Financial: The financial report and the bank to book reconciliation for the month of November, 2016. On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

Accounts Payable: The accounts payable for the month of December, 2016 with the following then and now certification:

Page 2 Close Up Foundation Invoices: All $4,342.40

Appropriation: Appropriation Revision

Increase 004 Local Share Bldg Fund $1,500.00

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

**Visitors**

The following is a list of those visitors that signed in: Roxane Starkey, Ruth Blackburn, Troy Blackburn, Jeannette Wierzbicki, Kevin Buettner, Elizabeth Tipton and Anna Tipton.

**Staff Report**

* Mr. Mike Saffell -Harrison North Elementary: Mr. Saffell thanked the board for the opportunity to be at North as principal. He and Anna Tipton then gave a presentation focusing on community involvement within the building.

**Superintendent’s Report/Correspondence**

* Patty Ferrell from the Jefferson County ESC was present to hand out 3 Best Practice Grants of $600 each to the following teachers:
  + Becky Agostini
  + Beth Burgey
  + Heather Soos

**Board Member Committee Report(s):**

* Mr. Allen reported that the district should receive approximately ½ the value of the bus that was wrecked.

**Executive Session**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board adjourn at 7:23 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:46 pm.

**Personnel**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the following:

Substitutes: Approve the substitutes for the 2016-2017 school year:

Stephanie Dunkle Custodian

Gene Dulskoski Custodian, Cafeteria

Madison Richards Teacher/Tutor (Pending licensure)

PAWSL Approve the following for the Paws after school program at Harrison East for the 2016-2017 school year:

Kasey Bethel Lisa Ferrell

Employ/Black: Employ Marilyn Black as the afternoon custodian at Harrison North Elementary effective January 2, 2017 – 1 year limited.

Supplementals: Approve the following supplemental position(s) for 2016-2017

                Orion Bengier    Jr. High Boys Track

Chace Smith Assistant Track Boys

Volunteers: Approve the following volunteer:

Elisha Citro Leadership Program

Don Jones Softball Varsity

Tom Kenny Softball Varsity

Resignation: Approve the resignation from Joni Tarbert effective December 10, 2016.

On roll call vote: Mrs. Kenny, abstain on Tom Kenny, yes to all others; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

**Business & Operation**

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Mattern, that the board approve the following:

Policies: Waive the first reading and adopt the following policies:

8.23        Procurement with Federal Grants

8.25        Uniform Federal Grant Guidance

8.27        Time and Effort Reporting

OSBA Membership: Approve the renewal of membership to OSBA for CY 2017.

Bus Purchase: Approve OME-RESA/EPC Cooperative School Bus Purchasing 2016-2017 bus bid from Truck Sales and Services, Inc. for the purchase of 1 – 2017 International Integrated CES 77 passenger and 1 – 2018 International Handicap CES 60 passenger busses with the trade of Bus #201 and Bus #209.

Sale of Equip: The board of education has determined that there is equipment that is no longer needed for educational purposes.  This equipment is currently valued less than $10,000 and may be sold:

                 4000 lb. Engine Hoist

                Dresser Gas Engine Air Compressor

JVS Board: Approve Resolution of Appointment to Belmont Harrison Joint Vocation School District Board of Education for Melvin Allen for a three-year term of office to commence on January 1, 2017 and expire on December 31, 2019.

OSBA Legal Assist: Approve membership to the OSBA Legal Assistance Fund Consultant Service for CY2017.

P3 Program – Trinity: Approve an agreement with Trinity Sports Performance to establish a wellness program for Harrison Hills City School District employees and students.

OBI MOU: Approve the OBI MOU with OAPSE effective July 1, 2016 through June 30, 2017.

Pepsi Cont. Admend:

Approve the amendment to the Pepsi contract effective December 1, 2016.

On roll call vote: Mr. Allen, abstain on JVS, yes to all others; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Students**

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Madzia, to approve the following:

Open Enroll: Accept applications for Interdistrict students and Intradistrict students and approve their attendance under the district’s open enrollment program for the 2016-2017 school year.

Lydia Cargnel 2nd Grade from Martins Ferry to Harrison East

Parker Wilson 2nd Grade from Buckeye Local to Harrison East

Kyleigh Wilson 3rd Grade from Buckeye Local to Harrison East

Cadance Bennett Grade K from Indian Creek to Harrison East

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Organizational meeting and budget hearing**

Set Organ. Meeting: Set date, time, and place for the annual organizational meeting of the HHCSD Board of Education. (Required by statute to be held within the first fifteen (15) days of January.)

January 11, 2017 6:00 pm Administrative Office, Cadiz

President Pro-Tem: Designate a Board member to serve as President Pro-Tempore to preside over the organizational meeting until the Board elects a President for 2017.

Mr. Allen nominated Mrs. Kenny and Mr. Madzia seconded

Budget Hearing: Set the date, time, and place for the Annual Budget Hearing (FY2018). This should be held prior to the organizational meeting.

January 11, 2017 5:45 pm Administrative Office, Cadiz

**Items presented by Board Members**

* Mr. Watson wished all staff Happy Holidays

**Adjourn**

Mr. Madzia made the motion, seconded by Mr. Allen, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the motion approved.

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Approve Attest