The Harrison Hills City Board of Education met in regular session December 18, 2014 at 6:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen and Mr. Madzia. Mr. Harrison arrived when the board reconvened from the executive session. Mrs. Crawshaw was absent. An audio tape of the meeting is on file.

**Approval of Minutes**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the minutes of November 20, 2014. On roll call vote: Mrs. Crawshaw, absent; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mrs. Kenny made the motion, seconded by Mr. Allen, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, absent. The president declared the motion approved.

**Treasurer's Report**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following treasurer’s report:

Financial: The financial report for the month of November, 2014 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of December, 2014 with the following then and now certification:

 Page 6: Herf-Jones, Inc. Invoice 5138422 $3,259.45

 On roll call vote: Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, absent; Mr. Allen, yes. The president declared the motion approved.

 **Visitors**

 The following is a list of those visitors that signed in: Ron Sismondo, Blair Closser, Heidi Shaw, Jessica Bennett, Gloria Allen, Alisha Steele, Blake Allen, Ronda Littleton and Cain Noble.

 **Staff Report**

* Jefferson County ESC-Best Practice Award: Ron and Blair from the ESC presented Jessica Bennett, Alisha Steele and Cain Noble with a $500 check each for a mini-grant they applied for.
* Jefferson County ESC-Close Up Program Donation- Ron and Blair also presented the district with a $1,200 check for the close up program.

 **Executive Session**

 Mr. Allen made the motion, seconded by Mr. Madzia, that the board adjourn into executive session at 6:08 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, absent; Mr. Allen, yes; Mr. Madzia, yes. The president reconvened the meeting at 6:46 pm. (Mr. Harrison arrives)

 **Personnel**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Allen to approve the following:

Confirmation: Confirm the assignment of the following staff

 Alice Dowdle Cook 4 hrs. at HCJSHS effective 12/1/14

Supplemental: Approve the supplemental for the 2014-2015 school year:

Scott Porter Reserve Softball (Pending BFBI)

Volunteers: Approve the following volunteers for the 2014-2015 school year:

 Darrin Young Varsity Softball (Pending BFBI)

 Andrea Stark Marching Band

 Shannon Dombroski Volunteer Band

 Keila Telfer Harrison Central FFA (Pending BFBI)

 Josh Britton Harrison Central FFA (Pending BFBI)

 Jonathon Roales Harrison Central FFA (Pending BFBI)

Child Rearing: Approve a child rearing leave for Amy Sedgmer, beginning December

Sedgmer 26th, 2014, (intention is to go through remainder of school year).

Substitutes: Approve the following substitute employee for the 2014-2015 school year:

Clara Joyce Teacher/Tutor

 Stephanie Zende Teacher/Tutor

 Jacob Donley Teacher/Tutor

PLOA: Approve a Personal Leave of Absence for Cynthia Twaddle beginning

Twaddle January 5, 2015 through February 14, 2015 as per Article 23: C; 5 of the OAPSE Agreement.

Employ/Boals: Employ Haley Boals as the 3 ½ hr cook at Harrison Central High School effective December 15, 2014.

On roll call vote: Mrs. Kenny, yes; Mrs. Crawshaw, absent; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes. The president declared the motion approved.

**Business & Operation**

Upon the superintendent’s recommendation, Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following:

OSBA Membership: Approve annual membership to OSBA for 2015.

Legal Asst. Fund: Approve the Legal Assistance Fund Consultant Service Contract with OSBA.

Board Policies: Approve the second reading and adopt the revised board policies.

Appoint JVS/Kenny: Approve a resolution of appointment to the Belmont Harrison Joint Vocational School District Board of Education for Deborah Kenny from January 1, 2015 and expiring on December 31, 2017.

Library Board: Renew the terms of Bill Thompson and Duran Morgan to the Puskarich Public Library Board of Trustees beginning January 1, 2015 and ending December 31, 2021.

Adult Support: Approve the following adult support group to be included with the district’s liability insurance:

Harrison Central Softball

Sect 125 Admin: Approve American Fidelity as the administrator for the school district’s section 125 plan.

Adopt Policy 6.21: Waive the first reading and adopt policy 6.21 Code of Student Conduct.

On roll call vote: Mrs. Crawshaw, absent; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

 **Use of Facilities**

Upon the superintendent’s recommendation, Mr. Allen made the motion, seconded by Mr. Madzia to approve the Harrison County Bee Keepers Association……..District Office June 13, 2015 & September 12, 2015……. NRC; however a custodial fee will be charged if needed. On roll call vote: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, absent; Mr. Allen, yes. The president declared the motion approved.

**Organizational meeting and budget hearing**

Organ Meet Set: Set January 11, 2015 at 1:00 pm at the administrative office, Cadiz for the annual organizational meeting of the HHCSD Board of Education.

Pres. Pro-Tem: Designate Mrs. Kenny to serve as President Pro-Tempore to preside over the organizational meeting until the Board elects a President for 2015.

Budget Hearing: Set January 11, 2015 at 12:45 pm at the administrative office, Cadiz for the Annual Budget Hearing (FY2016).

 **Adjourn**

Mr. Madzia made the motion, seconded by Mr. Allen, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, absent; Mr. Allen, yes; Mr. Madzia, yes. The president declared the meeting adjourned.

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 Approve Attest