

Harrison Hills City School Board of Education

Regular Meeting Held June 28, 2018

The Harrison Hills City School Board of Education met in regular session June 28, 2018 at 7:00pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio recording is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

Minutes

Mr. Allen made a motion, seconded by Mr. Madzia to approve the minutes of May 31, 2018. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the agenda and addendum as presented with the addition of Tom Kenny being added to the list volunteers for supplemental for 2018-2019 school year. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Treasurer's Report

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following treasurer's report:

Financial: The financial report for the month of May, 2018 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of June, 2018 and the following then and now certification:

Page	Vendor	Invoice	Amount
10	Belmont-Harrison JVS	143	\$17,688.80
13	Jefferson Co Bd of DD	Brewer	\$ 4,487.16
16	Ohio Valley Audio	819610	\$16,400.00
21	Zonar System, Inc	S1354653	\$13,612.55

Transfers:
From: 001: General
To: 300-911A: Athletic \$11,496.00

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Advances:

From: 001: General		
To: 599-9118: SSHS		\$56,040.70
From: 001: General		
To: 599-9998: 21 st Century		\$3,750.00
From: 001: General		
To: 499-9018: Strategies Sec Tran		\$1,082.00
From: 022-9120: FCFC OCBG		
To: 022-9118: FCSS		\$12,000.00
From: 022-9140: MRDD/FCFC		
To: 022-9218: HMG/MIECHV		\$9,562.14
From: 022-9266: FCFC:EI Outreach		
To: 022-9118: FCSS		\$4,274.00
From: 022-9267: FCFC/Engage		
To: 022-9120: FCFC OCBG		\$1,127.94
From: 022-9267: FCFC/Engage		
To: 022-9218: HMG MIECHV		\$4.97
From: 022-9210: HMG GRF		
To: 022-9218: HMG MIECHV		\$22,860.06
To: 022-9228: HMG Part C		\$25,139.94

Appropriation Revisions:

General	001	\$ (4,124,469.44)
Bldg Proj	002-9016	\$ 17,410.39
Permanent Improvement	003	\$ (423,500.00)
New Schools	003-9099	\$ (224.38)
Local Share Bldg Fund	004	\$ (87,410.58)
Lunchroom	006	\$ (53,262.00)

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Barr	008	\$ (23,414.00)
Local Share Bldg Proj	010	\$ (3,220,086.85)
Principal	018	\$ (22,189.46)
Unclaimed Monies	022	\$ (500.00)
FCFC	022	\$ 15,131.35
Help Me Grow	022	\$ (191,738.82)
Self Insurance	024	\$ 34,518.86
Classroom Asst	034	\$ (92,500.00)
Capital Improvement	070	\$ (699,770.00)
Student Activity	200	\$ (29,523.91)
Athletic	300	\$ (29,788.02)
Preschool	439	\$ (14,746.14)
Misc State Grants	499	\$ 1,082.00
One Net	451	\$ (5,400.00)
Title VI-B	516	\$ (51,621.08)
Title I	572	\$ (66,146.68)
Title II A	590	\$ (13,852.52)
Misc Federal Grants	599	\$ 31,804.32
Safe School Healthy	599	\$ 53,454.58

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Records Commission:

The treasurer also shared that the records commission met at 6:45 pm prior to the start of the board meeting. At this time there are no records that need to be destroyed. In addition, a revised records retention policy is to be approved later in the agenda.

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

Visitors

The following is a list of those that signed in: Amanda McPherson, Ben McPherson and Caitlin Mathews.

Public Comments

- OSBA: NE Regional Manger Reno Contipelli was in attendance to present Mrs. Kenny with a certificate Honoring Long Term Service. She has served on the board for 15 years.
- OVAC Award: Ben McPherson from the OVAC was there to present Mrs. Ripley and Mr. Zalenski with a certificate of appreciate for directing the 130 students for the OVAC band. He said they done wonderful job.
- Carroll County Health Department: Caitlin Mathews from the Carroll Co. Health Dept. works in cooperation with Harrison Co. Health Department and congratulated the district for being 100% compliant with the state requirement for adopting a policy to be 100% tobacco free. She said they would also be providing 10 smoke free signs for the new facility.

Staff Report

- Mr. Morgan shared that he and Mrs. Harding worked on the funding applications on the CCIP and round 1 has been submitted.

Superintendent's Report/Correspondence

Mrs. Snider shared that she attended a conference in Cambridge along with 3 principals and 2 teachers on equity in the classrooms and it was a very good seminar. The school year ended quite well. The facility is progressing very well and we will look to do another drive. Steve Roka from OFCC will be coming on July 26 to visit the facility.

Board Member Committee Reports

Mr. Madzia said he heard nothing but good comments about our booth at the fair and Mrs. Kenny said she heard the same.

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Executive Session

Mr. Madzia made the motion, seconded by Mrs. Mattern, that the board adjourn into executive session at 7:23 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:26 pm.

Personnel

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following:

- Full Time Subs:** Employ the following as full time substitutes for the 2018-2019 school year:
- | | |
|----------------|---------------------------|
| William Walker | HCJSHS |
| Jacob Donley | Harrison North Elementary |
| Emily Dodds | Harrison East Elementary |
- Re-employ/Paul:** Re-employ Mary Paul as a Teacher at Harrison East Elementary for the 2018-2019 school year.
- Resign Suppl:** Approve the resignation of the following supplementals for the 2018-2019 school year
- | | |
|---------------|------------------------|
| Ty Kenny | Jr. High Football |
| Mark Smith | Jr. High Football |
| Ty Kenny | Reserve Football |
| Willie Walker | Football Freshman Head |
- Volunteers:** Approve the following volunteer supplementals for the 2018-2019 school year:
- | | | |
|-----------------|---------------------------|----------------|
| Kenneth Skinner | Jr. High Girls Basketball | (Pending BFBI) |
| Kyle Blanchard | Jr. High Football | (Pending BFBI) |
| Tom Kenny | Varsity Football | |
- Retire HMG:** Approve the retirement of Pauline Gratchen (HMG) effective July 1, 2018
- Employ HMG:** Approve the employment of the following HMG staff for FY19:
- | | |
|--------------------|-------------------|
| Courtney Mason | Lindsay Pinkerton |
| Christina Millsaps | Chelsea Rusen |
| Lisa Trushel | Jensey Montgomery |
| Cassandra Cooper | Breann Lamantia |
| Alyssa Lane | Mary Kakascik |

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Mentors FCSS: Approve the following as mentors for FCSS beginning July 1st pending BCII/FBI: (FCFC funding)

Anthony Sedgmer Katie Sedgmer Cathy Takach

Serv Coor FCFC: Approve Cathy Takach as Service Coordinator for Creative Options (FCFC)

Resign HMG: Approve the resignation of Nanette Lewis effective June 21, 2018.

Summer Speech: Approve Jane Herron as summer speech therapist.

Employ HMG: Approve Jennifer Shreve for HMG effective July 1, 2018.

Supplementals: Approve the supplementals for the 2018-2019 school year:

Ty Kenny	Varsity Assistant Football
Willie Walker	Varsity Assistant Football
Marks Smith	Freshman Football
Bill Bryant	Freshman Assistant
Orion Bengier	Jr. High Football
Adam Cumings	Jr. High Football Assistant
William Cogan	Jr. High Football Assistant (Pending BFBI)

On roll call vote: Mrs. Kenny, abstain on Tom Kenny, yes to all others; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

Business & Operation

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the following:

Sheriff Contract: Approve the service agreement with the Harrison County Sheriff's Office from July 1, 2018-June 30, 2019. (\$62,440.00)

Handbooks: Approve Harrison Central High School, Harrison East and Harrison North student handbooks for the 2018-2019 school year.

Jeff Co DD Coop Agreement:

Approve the Cooperative Agreement with the Jefferson County Board of Developmental Disabilities for the 2018-2019 school year.

Interagency Agreement:

Approve the Interagency Agreement between Harcatus Head Start and Harrison Hills City School District for the 2018-2019 school year.

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Transition Agree: Approve the Transition Agreement between Harcatus Head Start and Harrison Hills City School District for the 2018-2019 school year.

Damon Contract: Approve Damon contract for janitorial supplies for FY19. (\$41,544.00)

Medical Review Agree:
Approve a service agreement with Central Ohio Medical Review for required service referrals for the 2018-2019 school year.

PT Agreements: Approve the Physical Therapy Agreements with Kelly Crosby and Amy Purcell for the 2018-2019 school year.

Policies: Approve and adopt the following policies: Board member Conflict of Interest; Alcohol and Drug Abuse Testing; Intellectual Property; Student Conduct and Discipline Procedure; Suspected Child Abuse and Neglect; Promotion, Placement and Retention; College Credit Plus; Business Advisory Council; Parent and Family Engagement. Records Retention and Disposal Schedule 10.03

Petty Cash: Approve an athletic petty cash checking account. The account will be used for the purpose of paying officials and security personnel who perform services at athletic events during the 2018-2019 school year. Raymond Hibbs, Athletic Director, will maintain the records and work in cooperation with the Treasurer in managing and accounting for the funds in the appropriate manner. The Athletic Director and Treasurer are designated as those officials that may access the account via a bank check. The maximum amount that may be paid to an official is \$500.00. A list of officials/security must be provided prior to any payment. The list will be approved by the Treasurer or Assistant Treasurer. If accounting discrepancies occur at any time during the school year, in which they cannot be corrected, the Treasurer will have the authority to close the account.

Temp Approp: Approve the FY19 Temporary Appropriations:

General	001	\$ 25,000,000.00
Bldg Proj	002-9016	\$ 1,500,000.00
Permanent Improvement	003	\$ 700,000.00
New Schools	003-9099	\$ 120.00
Local Share Bldg Fund	004	\$ 148,118.66
Lunchroom	006	\$ 850,000.00

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Barr	008	\$ 50,000.00
Local Share Bldg Proj	010	\$ 8,145,073.03
Principal	018	\$ 60,000.00
Classroom Asst.	034	\$ 200,000.00
Self Insurance	024	\$ 4,600,000.00
Unclaimed Monies	022	\$ 4,000.00
FCFC	022	\$ 80,692.05
Help Me Grow	022	\$ 826,200.00
Capital Improvement	070	\$ 836,398.00
Student Activity	200	\$ 72,000.00
Athletic	300	\$ 160,000.00
Preschool	439	\$ 51,652.88
Misc State Grants	499	\$ 1,082.00
One Net	451	\$ 5,400.00
Title VI-B	516	\$ 513,808.92
Title I	572	\$ 644,740.02
Preschool	587	\$ 9,981.11
Title II A	590	\$ 95,082.57
Misc Federal Grants	599	\$ 153,322.13
Safe School Healthy	599	\$ 93,330.82
TOTAL:		\$ 44,801,002.19

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- Student Accident:** Approve Guarantee Trust Life for Student Accident Insurance provided through Love Insurance.
- OSP:** Approve renewal of the district's Liability, Auto, Pollution, Property, Violence and Cyber coverage for 07/01/18 through 06/30/19 with Ohio School Plans.
- Library Levy:** Approve the resolution declaring it necessary to levy a tax in excess of the ten mill limitation for the benefit of the Puskarich Public Library. This is a renewal levy of 1 mill.
- Julian & Grube:** Approve a 3-year agreement with Julian & Grube for compilation services and preparation of the FCFC/HMG OCBOA report.
- Adult Support:** Approve the following adult support groups to be included with the district's liability policy:
Harrison Central Cheer Parents Club
Harrison Central Cross Country Boosters
Harrison Central Lady Huskies
Harrison Central Soccer Parent Club, Inc.
Harrison Central Huskies Roundballers Club
Harrison Central Softball Parents Club
Harrison Central FFA Alumni
Harrison North PTA
Harrison East PTO
Harrison Band Boosters
- Incentives FCFC:** Approve payment of incentives for Pauline Gratchen, Linda Trushel and Christina Millsaps for FY18 additional duties and work related to the Part C Outreach (FCFC funding)
- Incentives HMG:** Approve payment of incentives for Linda Trushel, Christina Millsaps, Lindsay Pinkerton and Mary Kakascik for FY18 additional duties and work related to Moms and Babies Research Grant (HMG funding).
- OT Contract:** Approve a contract from ESCESC for Occupational Therapy services for the 2018-2019 school year.
- Stipend 21st Cent:** Approve a stipend for 21st Century services performed prior to June 30, 2018 for Amanda Dillard (\$905.00)
- HMG Contract:** Approve the HMG employee contract for the period of June 1, 2018 through May 31, 2021

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Athletic Trainer: Approve the Athletic Training Services Agreement with Harrison Community Hospital for Strength and Conditioning Trainer for 7/1/18-6/30/19.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, no to the athletic trainer contract (she would like to stay with Trinity 1 more year because we have built a good relationship with them), yes to all others; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Use of Facilities

Upon the superintendent's recommendation, Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following use of facilities:

Cadiz Alumni 50th year Reunion.....HCHS August 11, 2018 (9:00 a.m.-7:00 p.m.) tour building.....NRC; however, a custodial fee will be charged if needed.

Harrison Central Youth Football..... Football field.....HCHS August 19, 26, September 15, 16, 23, 30 (1:00 p.m-7:00 p.m.biddy football games..... NRC; however, a rental fee will be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

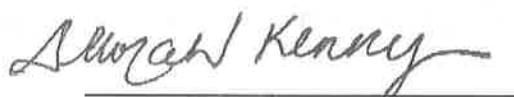
Items presented by Board Members

Authorization: Mr. Watson made a motion, seconded by Mr. Allen, to authorize school district administrators to explore agreement options with community partners to facilitate our extra-curricular activities. On roll call vote: Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

Cornerstone: Mr. Morgan provided the board with a picture of the cornerstone for the new facility that is being donated by the Harrison and Freeport Masonic Lodges in conjunction with Galligher Monuments. The date on the stone will be the date of the ceremony which will be August 25, 2018. There has not been a time set. They are hoping the band will participate.

Adjourn

Mr. Madzia made the motion, seconded by Mr. Watson, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



Approve



Attest