

The Harrison Hills City Board of Education held its organizational meeting on January 14, 2014 at 7:00 p.m. at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mrs. Crawshaw, Mr. Allen, Mr. Madzia and Mr. Harrison. An audio tape of the meeting is on file.

President Pro-Tem: Mrs. Kenny, president pro-tempore, led the board in the Pledge of Allegiance and called the meeting to order.

### **Oath of Office**

The treasurer administered the oath of office to the newly elected board members: Mrs. Kenny, Mr. Allen and Mr. Harrison.

### **Visitors**

The following is a list of those visitors that signed in Richard Ryder, Peggy Harrison and Amy Gareis.

### **Election of Officers**

Mrs. Crawshaw made the motion to open nominations of president. Mrs. Crawshaw then nominated Mrs. Kenny. Mr. Harrison seconded the nomination. Mr. Allen then made the motion to close nominations. Roll call for the election of Mrs. Kenny as president: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, abstain. Mrs. Kenny is named president.

Mr. Allen made the motion to open nominations of vice president. Mr. Allen then nominated Mrs. Crawshaw. Mr. Harrison seconded the nomination. Mr. Madzia made the motion to close nominations. Roll call for the election of Mrs. Crawshaw as vice president: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, abstain. Mrs. Crawshaw is named vice president.

### **Administer Oath of Office to President and Vice President**

The treasurer then administered the oath of office to Mrs. Kenny, president, and Mrs. Crawshaw, vice president.

### **Set date, time and place for holding Regular Board Meetings**

Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the last Thursday of each month, at 7:00 p.m., be the date and time of each regular board meeting. The meetings are to be held at the administrative office in Cadiz, OH. Meetings should not go beyond 10:00 p.m. unless extended by a majority vote.

On roll call: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

### **Establish Service Fund**

ORC provides for the setting aside from the general fund a sum not to exceed two dollars per pupil or \$20,000, whichever is greater, into a "Service Fund". The purpose of the service fund is to pay the expenses actually incurred by Board members in the performance of their duties and for inservice training and development (attending workshops, seminars, conferences and conventions) and other expenses in connection with assigned duties as permitted by law. Mr. Allen made the motion, seconded by Mr. Madzia, that the Board of Education will appropriate the sum of \$5000.00 into the Service Fund for the 2013 calendar year. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

### **Securing Performance Bonds**

Mrs. Crawshaw made the motion, seconded by Mr. Harrison, that the board secure performance bonds for the Board President, Superintendent and Treasurer in the amount of \$50,000 per position. On roll call vote: Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes. The president declared the motion approved.

### **Participation in District Benefit Program**

Mr. Allen made the motion, seconded by Mr. Madzia, to authorize for each Board Member to participate (at his/her own expense) in the group benefit plans as provided to employees of the district. On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Kenny, yes; Mr. Harrison, yes. The president declared the motion approved.

### **Standing Authorization-Treasurer**

Mrs. Crawshaw made the motion, seconded by Mr. Allen, that the board authorize the Treasurer to invest monies (active, inactive, and interim) at the best available rate(s) in such investments as are permitted by statute and in accordance with Board Policy DFA-R, secure advance payment on tax settlements, borrow funds to meet payroll and accounts payable, and to pay all bills taking advantage of all discounts in the interim of Board Meetings. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

### **Standing Authorization-Superintendent**

Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the Board authorize the Superintendent to employ personnel necessary to fill vacancies, to serve as purchasing agent for the district, and to perform other ministerial duties on behalf of the Board of Education as are necessary for the operation of the schools by acting in the capacity of chief administrative officer of the district. On roll call vote: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

### **Spending to serve public purpose**

Mrs. Crawshaw made the motion, seconded by Mr. Allen, to permit the Superintendent, at the discretion of the Board, to honor its employees and non-employees with plaques, pins, and other tokens of appreciation to include meals, refreshments or other amenities which further the interest of the District. Mr. Allen believes this is very beneficial and helps to give them pride. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia. The president declared the motion approved.

### **Adoption of the Annual Budget Request for FY2015**

Mr. Allen made the motion, seconded by Mr. Madzia, that upon the recommendation of the Treasurer and Superintendent that the Board of Education approve/adopt the proposed Annual Tax Budget (asking budget) for FY2015 (as presented at the Budget Hearing on January 10), send it to the county auditor and authorize its submission to the Harrison County Budget Commission for the fiscal year commencing July 1, 2014.

On roll call vote: Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes. The president declared the motion approved.

### **Authorize Superintendent**

Mrs. Crawshaw made the motion, seconded by Mr. Allen, to authorize Dana Snider, Superintendent, to accept/reject resignations on behalf of the board of Education. (All decisions will be shared with the board of Education) On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

### **Authorize Superintendent**

Mr. Madzia made the motion, seconded by Mrs. Crawshaw, to authorize Dana Snider, Superintendent, to approve/disapprove all Use of Facilities prior to the Board of Education meeting if necessary. (All decisions will be shared with the Board of Education). On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

### **Appointment to the Belmont Harrison JVS Board**

Mr. Madzia made the motion, seconded by Mrs. Crawshaw, that the board approve the following resolution:

Resolution #01141401 of Appointment To  
Belmont Harrison Joint Vocational School District Board of Education

1. WHEREAS Belmont Harrison Joint Vocational School District (“JVSD”) has a vacancy on its board;
2. WHEREAS Harrison Hills City School District is a member of the Belmont Harrison JVSD and is authorized by the Belmont Harrison JVSD “plan” on file with the State Board of Education to appoint an individual (“Appointee”) to fill the vacancy;

3. WHEREAS Harrison Hills City School District has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that JHVSD Board members have experience as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement that JVSD board members represent employers in the region served by Belmont Harrison JVSD and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by Belmont Harrison JVSD;
4. WHEREAS Harrison Hills City School District has performed and documented its due diligence in considering the Appointee's qualifications, including the Appointee's qualifications to meet the legal requirements to serve;
5. WEREAS Harrison Hills City School District is part to a Memorandum of Understanding ("MOU") with Belmont Harrison JVSD and the other school districts that make up the JVSD and this appointment is in keeping with the terms of the MOU;
6. NOW THEREFORE BE IT RESOLVED that Harrison Hills City School District appoints James Melvin Allen to the Belmont Harrison JVSD Board of Education for a three-year term of office to commence on 1/1/14 and expire on 12/31/16.

On roll call vote: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, abstain. The president declared the motion approved.

**Adjourn**

Mr. Madzia made the motion, seconded by Mr. Allen, that the organizational meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the meeting adjourned.

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Approved

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Attest