

DAYTON LEGAL BLANK, INC. FORM NO. 10418

Held

February 25, 2015

The Harrison Hills City Board of Education met in regular session February 25, 2015 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mrs. Crawshaw, Mr. Allen and Mr. Harrison. Mr. Madzia was absent. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mrs. Crawshaw made the motion, seconded by Mr. Harrison, that the minutes of the regular meeting held January 29, 2015 be approved. On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, abstain; Mr. Madzia, absent; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the agenda and addendum be approved as presented. On roll call vote: Mr. Allen, yes; Mr. Madzia, absent; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

Treasurer's Report

Mr. Allen made the motion, seconded by Mr. Harrison, that the board approve the following treasurer's report:

Financial: The financial report for the month of January, 2015 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of February, 2015 with the following then and now certifications:

Page	Vendor	Invoice	Amount
2	BSN Sports, Inc	96589181	\$3,118.00
5	Human Relations Media	3153919	\$3,417.79
5	Jefferson Co ESC	FY15 1 st Qrt	\$8,061.46

On roll call vote: Mr. Madzia, absent; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

Visitors

The following is a list of those visitors that signed in: Bert Tharp, Julia Carman, Anna Smith, Tenley Telfer, Kendra Wickham, Kaylee Toland, Lindsay Dowdle, Jalyn Jones, Kaci Carter, Kealy Ghezzi, Kelsey Fogle, Sam Raber and Don Jones.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

*February 25 2015***Staff Report**

- Don Jones FFA Instruction-Parliamentary Procedure- 1st place team: Mr. Jones introduced 7 of the 9 members from the team. This has never happened in Harrison County history. 6 of the 9 members will now go to the National Conference to compete.
- Harrison County BeeKeepers Association - Steve Whiting and Don Castello gave a brief summary about the association and why it was formed. They also presented the district on behalf of the association with books about bees for our students.
- Mr. Tharp-Harrison East Elementary – Mr. Tharp, Mrs. Carman and Miss Smith (student teacher) gave a presentation concerning instructional practices and PARCC testing.
- Mr. Morgan-Assistant Superintendent – PARCC testing has started. For elementary students this is a paper test and 1 thru 12 it is a computerized test. All is going smoothly.
- Mr. Kowalski-Director of Operations – Thanked Adam Grabits and Collin Albaugh in keeping up with the snow removal to keep our facilities cleared. He thanked Dave, Beth, Mike, Bert and Donnie for the around clock supervision at HEE while there were heating issues. The problem has been fixed. He also thanked the custodial staff and maintenance department for keeping the buildings looking good in the weather that we have been having.

Executive Session

Mrs. Crawshaw made the motion, seconded by Mr. Allen, that the board adjourn at 7:46 pm into executive session for the purpose of employment, purchase of property, confidential matters by federal law, federal rules or state statute. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, absent. The president reconvened the meeting at 9:09 pm.

Personnel

Upon the recommendation of the superintendent, Mrs. Crawshaw made the motion, seconded by Mr. Harrison, that the board approve the following:

- Resign: Approve the resignation of Lisa Semko (HMG) effective January 31, 2015.
- Ret to Work: Approve the return to work for Cindy Twaddle from Personal Leave of Absence February 5, 2015.
- SSHS inc hrs: Approve an increase of 15 additional work days for Amy Hercules (Safe Schools Healthy Schools Grant) beginning the week of February 23, 2015.
- Volunteer: Approve Zack Riley as Volunteer Assistant Boys Track Coach. (Pending BFBI)

On roll call vote: Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, absent; Mr. Harrison, yes. The president declared the motion approved.

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Business & Operation

Upon the recommendation of the superintendent, Mr. Harrison made the motion, seconded by Mrs. Crawshaw, that the board approve the following:

Dep Agree: Approve the depository agreement with Huntington Bank commencing March 3, 2015 and ending March 2, 2020.

Pre-Bond Res.: Approve resolution 02251501
SELECTING DESIGN PROFESSIONAL TO PROVIDE PRE-BOND ISSUE SERVICES,
AUTHORIZING NEGOTIATION OF AGREEMENT FOR SERVICES, AND
APPROVING ESTABLISHMENT OF A QUALIFICATIONS FILE FOR DESIGN FIRMS

The Superintendent recommends SHP as the most qualified firm to provide the needed pre-bond issue services to plan for a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program (CFAP) project.

Rationale:

1. The Ohio Revised Code outlines a qualification-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2. The Ohio Facilities Construction Commission (OFCC), as the contracting authority for the OSFC, will co-select the design professional with Board representatives for the co-funded project once the Board has secured its local share of the project costs.
3. Prior to the Board securing the local share funds, services of a design professional are needed to provide assistance with planning and programming for the project in order to determine the ballot issue size, the educational program to be addressed in the building designed and constructed through the CFAP project, and to identify any improvements that are not co-fundable and that the Board wishes to include in the overall project (these are referred to as locally funded initiative improvements or LFI).
4. On behalf of the Board, the Superintendent and Treasurer issued a request for qualifications (RFQ) for professional design services and solicited qualifications from qualified firms to provide pre-bond issue services for the planned OSFC CFAP project, following the statutory process.
5. Qualifications were received from 9 firms, a short-list of qualified firms was compiled by the Superintendent, Director of Operations, and Treasurer after reviewing the submissions, and interviews were held with four firms.
6. Following the interviews, the Superintendent, Director of Operations, and Treasurer ranked the firms based upon their qualifications, and SHP was ranked as the firm listed being the most qualified firm to provide the needed services.
7. The qualifications of all firms responding to the RFQ will be placed in a qualifications file for use by the Board for projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

The Board resolves as follows:

1. The Board selects SHP as the firm determined best qualified to provide pre-bond issue services to the Board for the Project.
2. The Board authorizes the Superintendent, Director of Operations, and Treasurer, working with legal counsel, to begin negotiations with SHP to arrive at a fair and reasonable fee for the firm's services. Should the negotiations not be successful, the Superintendent is authorized to give written notice to the firm that the negotiations are terminated and to begin negotiations with the firm ranked next best qualified on the list, continuing in this fashion until a fair and reasonable fee is negotiated and an appropriate form agreement reached or the Board determines to stop the process.
3. The Board approves the establishment of a qualifications file for design firm qualifications to be used for improvements for which design services will cost less than \$50,000.

RECORD OF PROCEEDINGS

Minutes of *HHCSD*

Regular Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held February 25, 2015

Bus Purchase: Approve OME-RESA/Southwestern EPC 2014-2015 bus bid from Truck Sales and Services, Inc. for the purchase of two (2) 2016 International Integrated CES 77 passenger busses (\$84,976 per bus).

Financial Adv/Underwriter:
Approve PRISM Municipal Advisors, LLC as Municipal Advisor and Fifty Third Securities as the Underwriter for the district.

Discussion: Mr. Allen stated that buying 2 busses will get us back on schedule for bus replacement.

On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, absent; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

Students

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Harrison, that the board approve the following:

Open Enrollment: Approve the continuation of the district's open enrollment program for the 2015-2016 school year under the same guidelines and procedures established for the current school year.

Field Trip: Approve Blake Allen to take 5-7 Harrison Central Close Up students to Washington D.C. March 8-13, 2015. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

Open Enrollment: Approve the applications for Interdistrict students and Intradistrict students and approve their attendance under the district's open enrollment program for the 2014-2015 school year.
Carrie Wallace Grade 11 from Buckeye Local to HCJSHS

On roll call vote: Mr. Allen, yes; Mr. Madzia, absent; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

Use of Facilities

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the board approve the following use of facility:

The Hope Players, Inc.....gymnasium.....Harrison East Elem February-May 10, 2015 (5:30 p.m.-9:30 p.m. on Wednesday & 9:00 a.m.-3:00 p.m. on Saturdays').....Play production.... NRC; however a custodial fee will be charged if needed.

On roll call vote: Mr. Madzia, absent; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

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Minutes of *HHSO*

RECORD OF PROCEEDINGS

Regular

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10143

Held

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Items presented by Board Members

Mrs. Kenny congratulated the girl's basketball team for winning at OVAC. The boys basketball will play on Tuesday and Indian Valley.

Adjourn

Mr. Allen made the motion, seconded by Mr. Harrison, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, absent. The president declared the meeting adjourned.

Marian Kenny

J. Roxane Harding

Approve

Attest