

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

The Harrison Hills City Board of Education met in regular session on April 20, 2017 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following sets of minutes:

March 21, 2017

March 23, 2017

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the agenda and addendum as presented with the following item to be added under Business and Operations: Approve the negotiated contract with OAPSE effective 7/1/17 through 6/30/20. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Treasurer's Report

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following treasurer's report:

Financial: The financial report for the month of March, 2017 along with the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of April, 2017 with the following then and now certifications:

Page	Vendor	Invoice	Amount
2	DePaul School for Hearing & Speech	154	\$3,400.00
8	Treasurer State of Ohio	217588	\$4,489.50
9	Bell Plumbing	1158	\$3,050.00

Harrison Hills City Board of Education
Regular Board Meeting April 20, 2017

Transfer:

From General 001
To Capital Improvement 070 \$2,500,000.00

From General 001
To Athletics 300 \$ 1,000.00

On roll call vote: Mrs. Mattern, yes; Mr. Watson, abstain on anything with Belmont Harrison Juvenile Center yes to all others; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

Visitors

The following is a list of those visitors that signed in: Brent Ripley, Michelle Eckroth, Taylor Easlick, Haley Godman, Caitie Young and Dana Strizzi.

Staff Report

- Mr. Brent Ripley –Harrison Central Sr. High School: Mr. Ripley introduced 4 young ladies that participated in the Young Writers Contest. Each one talked about the contest and Taylor Easlick then read her story that was chosen as the overall winner.

Superintendent's Report/Correspondence

- Mrs. Snider shared with the board that at their stations was a packet of policies to be revised. She asked that they look them over prior to approval next month.
- Mrs. Snider then introduced Dana Strizzi from Hammond Construction (the district's CMR for the building project). He gave an update for the project and what to expect. We should be seeing progress by Mid May.

Board Member Committee Reports

- Mr. Allen shared that he attended the bowling banquet and was please with what he saw. He also said that negotiations was a give and take procedure but overall he believes that it is a good agreement.
- Mr. Madzia said the negotiations required some long nights but he was glad that the union ratified.

Harrison Hills City Board of Education
Regular Board Meeting April 20, 2017

Executive Session

Mr. Madzia made the motion, seconded by Mrs. Mattern, that the board adjourn at 7:32 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:46 pm.

Personnel

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following:

Certified Limited:

Employ the following individuals as recommended for renewal:

1 Yr. Limited	2 Yr. Limited	3 Yr. Limited
Kasey Bethel	Lisa Ferrell	Rebecca Agostini
Katie Coffman		Orion Bengier
Amanda Davidson		Teresa Dunlap
Talina DeLaTorre		Jessica Nign
Emily Frantz		Mike Valesko
Derek Gramling		Luke Turner
David Lackner		Ty Stinespring
Jessica Madzia		
Kelly Parker		
Ashley Sefsick		
Jacob Stout		
Antonette Wright		
Richard Vavrock		
Eric Zaleski		

Certified Cont:

The following staff members hold a professional certificate or a professional educator license and have met the length of teaching service necessary to be eligible for continuing contract status:

Franci Doty Jessica Knight Angela Bailey Nicole Utter

Classified Limited:

Re-employ the following classified staff under a two (2) year limited contract:

Marilyn Black

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

Classified Cont: The following classified staff is eligible for a continuing contract and having satisfactorily performed their contractual duties are hereby recommended to receive said contract:
Haley Boals Maria Lopez Claudia Downs

Title IX: Assign the additional duties of Title IX and Sexual Harassment Director to Duran Morgan for the 2017-2018 school year.

Substitutes: Approve the following substitutes for the 2016-2017 school year:
Jamie Wallace Secretary Cafeteria (Pending BFBI)
Tara Taylor Teacher/Tutor (Pending BFBI)

Supplementals: Approve the supplementals for the 2017-2018 school year.

Raymond	Hibbs	Athletic Director
Samatha	McIntosh	Athletic Director Assistant
Nick	Yourkovich	Athletic Director Assistant
Justin	Clifford	Basketball Varsity Boys
Nick	Yourkovich	Basketball Varsity Girls
Jim	Little	Basketball Reserve Boys
Madison	Richards	Basketball Reserve Girls
Ronna	Orr	Basketball 7th Grade Girls
Chace	Smith	Basketball 8th Grade Girls
Doug	Drapp	Cross Country Varsity
Robert	McGill	Cross Country Assistant
Doug	Drapp	Cross Country Jr. High
Justin	Kropka	Football Varsity
Brian	Mays	Football Varsity Assistant
Cain	Noble	Football Varsity Assistant
Mike	Valesko	Football Varsity Assistant
Anthony	Hayes	Football Reserve
AJ	Barsch	Freshman Assistant
Todd	Dunlap	Golf Varsity
Brian	Gossett	Golf Reserve
Sarah	Hawthorne	Volleyball Varsity
Ray	Hibbs	Volleyball Varsity Assistant
Kasey	Bethel	Volleyball Reserve
Taylor	Kenny	Volleyball Freshman
Tonya	Mitchell	Volleyball 8th Grade
Tonya	Mitchell	Volleyball 7th Grade
Bill	Bryant	Wrestling Varsity

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

Joe	Thomas	Wrestling Reserve
Richard	McKinney	Wrestling Varsity Assistant
David	Nameth	Wrestling Jr. High
Derek	Gramling	Soccer Varsity Boys
Ron	Ward	Soccer Varsity Girls
Mindy	Madzia	Soccer Varsity Assistant Girls
Jason	Leech	Soccer Varsity Assistant Boys
Bobbi	Parkinson	Bowling Varsity
Katie	Parkinson	Bowling Varsity Assistant
Angela	Ripley	Marching Band Director
Eric	Zalenski	Marching Band Assistant
Eric	Zalenski	Pep Band
Angela	Ripley	Vocal Music Director
Eric	Zalenski	Vocal Music Director Jr. High
Sunnie	Ruble	Cheerleader Varsity
Tammy	Gross	Cheerleader Reserve
Karli	Ray	Cheerleader 7th Grade Advisor
Karli	Ray	Cheerleader 8th Grade Advisor
Nick	Yourkovich	Pep Club Advisor
Sarah	Hawthorne	Student Council Jr./Sr. HS Advisor
Sarah	Hawthorne	Senior Class Advisor
Samantha	McIntosh	Junior Class Advisor
Nick	Yourkovich	Sophomore Class Advisor
Cain	Noble	8th Grade Class Advisor
Michele	Huston	7th Grade Class Advisor
Heidi	Shaw	Academic Challenge Advisor
Samantha	McIntosh	Close-Up Advisor
Sarah	Hawthorne	Jr./Sr. High School Yearbook Advisor
Sarah	Hawthorne	Jr./Sr. High School Newspaper Advisor
Amanda	Davidson	Sr. OMUN Advisor
Amanda	Davidson	Jr. High OMUN Advisor
Samantha	McIntosh	Head Teacher @HCJSHS
Stephanie	McKinney	Head Teacher @Harrison East
Anna	Tipton	Head Teacher @ Harrison North
Emily	Frantz	OVLA-Lang Art/English 7-12
Lisa	McAfee	OVLA Grades 1-3
Lisa	McAfee	OVLA-Kindergarten
Stephanie	McKinney	OVLA-Lang Arts/English 4-6
Stephanie	McKinney	OVLA Math 4-6
Stephanie	McKinney	OVLA Science 4-6
Rich	McKinney	OVLA PE/Health K-12

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

- Non-Renew:** Mallernee Non-renew the contract for Luann Mallernee as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.
- Non-Renew:** Barker Non-renew the contract for Misty Barker as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.
- Non-Renew:** Paul Non-renew the contract for Mary Paul as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.
- Summer Work:** Authorize the Superintendent to employ personnel as needed to assist with summer projects.
- RIF:** Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the district's labor agreements.
- IEP Rep:** Authorize the district's Assistant Superintendent to represent Harrison Hills at IEP meetings held at Harrison County MRDD and elsewhere if students' parents reside in the HHCS D.
- Addl Admin Duties:** Assign the additional administrative duties for the 2017-2018 school year:
Justin Clifford Boys' Varsity Basketball
Todd Dunlap Varsity Golf
Jen Birney 21st Century
- PAWS:** Approve Michael Emery for the Paws after school program at Harrison East for the 2016-2017 school year.
- Child Rearing:** Approve Teresa Dunlap a child rearing leave of absence for the 2017-2018 school year.
- Confirmation FY18:** Confirm the following staff for the 2017-2018 school year:

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

Tammy Crall	Bus Driver	5.75 hrs per day
Janine Dodds	Bus Driver	5.25 hrs per day

Employ FY18: Employ Ben Smith as the Head Custodian at Harrison North effective July 1, 2017.

On roll call vote: Mrs. Kenny abstain on a Kenny yes to all others; Mr. Allen, yes; Mr. Madzia abstain on any Madzia yes to all others; Mr. Mattern yes; Mr. Watson, abstain on Ron Ward yes to all others. The president declared the motion approved.

Business & Operation

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Allen, that the board approve the following:

Waive Fuel: Waive the fall fuel costs for the Band Boosters. (\$329.27)

Advertise Bids: Authorize the advertisement/solicitation of price quotations/bids for products/services for the 2017-2018: (Trash Removal, Fuel Oil, Motor Oil/Lubricants, Antifreeze, Tires/Tubes and Service, Inspecting Fire Extinguishers and Pest Control)

Audiograms: Approve the Harrison County Health Department personnel to administer audiograms to school bus drivers.

Julian Grube OCBOA: Approve a 3 year contract with Julian & Grube, Inc for preparation of the district's cash basis statements and notes in accordance with GASB No.34 (FY17 through FY19).

Tax Rates: Accept the tax rates and values as established by the County Budget Commission for FY18:

General Fund	3.40 inside operating mills 31.35 outside operating mills
Permanent Improvement	3.00 outside mills
Bond Issue (Bldg Project)	4.48 outside mills
Classroom Facilities (Bldg Project)	.50 outside mills

Wellness Incent: Approve the following wellness incentive plan:
By participating in the Jefferson Health Plan wellness program you can earn the following incentives:

- \$100.00 for completion of 15 points worth of programming by December 31, 2017.

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

- Additional incentive of \$100.00 for all participants reaching 15 points worth of programming in 50% of Harrison Hills Employees attain 15 points worth of programming by December 31, 2017.
- If you obtain 30 points worth of programming by December 31, 2017 you will be awarded 1 additional personal day for use by June 30 in the 2017-2018 school year.

HS Program of Studies:

Approve the high school program of studies for the 2017-2018 academic school year.

Change Orders:

Approve the change orders 1 and 2 from the Motz Group for Differing Condition.

Sub Contractors:

Approve the following list of prequalified subcontractors for the early site bid package:

Beaver Excavating
DiPietro Excavating
Great Lakes Construction
Independence Excavating
Mr. Excavator
Precision Engineering
Pusateri Excavating
United Civil
Kokosing
Miller Brothers

Res 04201701:

Approve resolution 04201701 designating board's authorized representative for construction projects and delegating authority to conduct business related to construction projects, including change order authority.

**DESIGNATING BOARD'S AUTHORIZED REPRESENTATIVE
FOR CONSTRUCTION PROJECTS AND DELEGATING AUTHORITY
TO CONDUCT BUSINESS RELATED TO CONSTRUCTION PROJECTS,
INCLUDING CHANGE ORDER AUTHORITY**

The Superintendent requests designation as the Board's authorized representative for the CFAP project, which includes a new PK-12 school and demolition of existing buildings no longer needed for school purposes, plus any related improvements funded 100% by the Board, and delegation of authority to conduct business related to the Project, including change order authority.

Background:

1. The Project Agreement executed between the Harrison Hills City School District Board of Education (Board) and the Ohio Facilities Construction Commission (OFCC) for the CFAP Project directs the Board to designate an authorized

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

representative to make decisions on behalf of the Board, and the Superintendent is the appropriate person to serve as its authorized representative to make decisions related to the co-funded improvements and also for other improvements that are not part of the co-funded project and that are funded 100% by the Board (referred to as LFIs or Locally Funded Initiatives) (all of which is referenced as the Project), as well as participating in the selection process for professionals to provide services for the Project, between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.

2. During construction of the Project, there will be changes to the work to be performed by the contractors awarded construction contracts for work on the Project that may result in changes to the contract sum and/or time for performance, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the A/E firm selected for the Project.
3. Changes to the contract sum must be documented in writing and approved and executed, after consultation with the Core Team and with the advice and support of the Project Manager assigned to the co-funded project by the OFCC. Delegating authority to approve change orders will allow the work to proceed without interruption and delay, which could result in additional costs to the Project.
4. It is in the Board's best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement within the Project), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Board resolves as follows:

1. The Superintendent is designated as the Board's authorized representative for reviewing issues requiring a decision between Board meetings, for making decisions on behalf of the Board, and/or requesting a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.

2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct whatever business related to the capital program is required between Board meetings, including, but not limited to, approving bid packages for work on the Project, signing approvals and agreements for services and/or work in connection with the Project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, reviewing and approving RFIs for work on the Project submitted by contractors through the A/E, reviewing change orders for work under current

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

construction contracts, and all other related business activities, including procurement of insurance coverage and establishment of banking accounts required for the Project.

3. The authority to approve and sign changes to the Project on behalf of the Board is delegated to the Superintendent and Treasurer so long as an individual change order is not more than \$50,000.

4. The A/E will maintain a record of all changes related to the Project and will provide a report of changes pending and resolved to the Board on a regular basis.

Res 04201702:

Approve resolution 04201702 approving GMP Amendment No. 1 to the CMR agreement for the new Pk-12 school early site package.

APPROVING GMP AMENDMENT NO. 1 TO THE CMR AGREEMENT FOR THE NEW PK-12 SCHOOL EARLY SITE PACKAGE

The Superintendent recommends approval of GMP Amendment No. 1 to the CMR Agreement with Hammond Construction, Inc. for the new PK-12 School early site package.

Rationale:

1. The Harrison Hillis City School District Board of Education (the Board) previously approved an agreement with Hammond Construction, Inc. (CMR) as the construction manager at risk for pre-construction stage services required for the co-funded Classroom Facilities Assistance Program project, which includes a new PK-12 school (the Project).

2. Based upon construction documents stage drawings, specifications, and other information prepared for the early site package by SHP Leading Design, the Board's Architect, the CMR prepared a guaranteed maximum price (GMP) proposal for the early site package and GMP Amendment No. 1, including supporting documentation and exhibits, all of which has been reviewed by the Core Team

3. The CMR has modified the GMP Amendment No. 1 documents based upon comments from the OFCC Project Manager, and will continue to make adjustments based upon additional OFCC review and comments received.

4. The Superintendent recommends approval of the GMP Amendment No. 1 documents provided by the CMR, in substantially the same form, subject to approval by the OFCC, which includes a GMP amount of \$4,344,177.00.

The Harrison Hills City School District Board resolves as follows:

1. GMP Amendment No. 1 to the CMR Agreement with Hammond Construction, Inc. for the PK-12 Project early site package work is approved in the total amount of \$4,344,177.00, subject to final approval by the OFCC.

2. The Board President, Superintendent, and Treasurer are authorized to sign GMP Amendment No. 1 in the final version, after review and approval by OFCC, and any related documents.

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

CY18 W/C: Approve the renewal of enrollment with Compmanagement in the 2018 group retrospective rating program (\$3,125)

Wetland Mitigation: Approval of wetland mitigation necessary for the construction of the new Pk-12 facility.

Builder's Risk: Approve Builder's Risk Coverage through the Hylant Group with The Hartford as the underwriter.

Strategic Solutions: Approve Strategic Solutions for professional services and imaging software.

OAPSE contract: Approve the negotiated contract with OAPSE effective 7/1/17 through 6/30.20.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Students

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the following:

Accept applications for Interdistrict students and Intradistrict students and approve their attendance under the district's open enrollment program for the 2016-2017 school year.

Damian Sproull	Grade 10	from Conotton Valley To HCJSHS
Marie Troyer	Grade PreK	from Carrollton to Harrison North
William Troyer	Grade 4	from Carrollton to Harrison North
Michael Troyer	Grade 2	from Carrollton to Harrison North
Kaleb Smith	Grade 3	from Buckeye Local to Harrison East
Laken Stillwagon	Grade 4	from Buckeye Local to Harrison North

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Use of Facilities

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Allen, that the board approve the following:

Harrison Hills City Board of Education

Regular Board Meeting April 20, 2017

Scio Dining Fork Ruritan Club.....Barr Memorial.....Harrison North Elem
May 1-4, 2017 (12:00-8:30 p.m.).....Ruritan Awards BanquetNRC;
however a rental fee will be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes;
Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion
approved.

Items presented by Board Members

Mr. Watson congratulated the baseball and softball teams for a job well
done this year.

Mrs. Kenny said the May board meeting would need moved to May 30
and there was no objection. She said if anyone had the time, drive by the
site and see the new sign.

Adjourn

Mr. Madzia made the motion, seconded by Mr. Watson, that the regular
meeting of the board of education be adjourned. On roll call vote: Mr.
Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs.
Mattern, yes. The president declared the meeting adjourned.



Approve



Attest