The Harrison Hills City Board of Education met in regular session April 24, 2014 at 7:00 pm at the administrative office in Cadiz, OH. The fo0llowing members were present: Mrs. Kenny, Mrs. Crawshaw, Mr. Allen, Mr. Madzia and Mr. Harrison. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mrs. Crawshaw made the motion, seconded by Mr. Allen, to approve the minutes of March 27, 2014. On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mr. Madzia made the motion, seconded by Mr. Harrison, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

**Treasurer's Report**

Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the board approve the following treasurer’s report:

Financial: The financial report for the month of March, 2014.

Accounts Payable: The accounts payable for the month of April, 2014.

On roll call vote: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

**Visitors**

The following is a list of those visitors that signed in: Bert Tharp, Shelby Hall, Peggy Harrison, Ashley Doren, Janet Hirschbach, Roxane Starkey and Charlie Kozlesky.

**Staff Report**

* Mr. Morgan-Administrative Assistant- Provided a flyer about the Chrome Books initiative for grades 7-12.
* Mr. Kowalski-Director of Operations-gave an update on transportation, building and grounds and cafeteria.
* Mr. Tharp-Harrison East Elementary-introduced Ashley Doren who is in charge of the PAWS program at Harrison East. She gave a power point presentation about the program.

**Superintendent’s Report/Correspondence**

* Charlie Kozlesky-Children’s Hunger Alliance-the superintendent introduced Mr. Kozlesky, Sr. Vice President of Children’s Hunger Alliance. He then presented the district with an award for being #1 in the state for the school breakfast program. The district served 85% of the student population.
* The superintendent announced the Harrison East was awarded a new preschool expansion grant.
* The superintendent announced that the two Harrison East preschool units received a 5 star rating for Step Up To Quality.

**Executive Session**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board adjourn into executive session at 7:33 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president reconvened the meeting at 8:56 pm.

**Personnel**

Upon the superintendent’s recommendation, Mrs. Crawshaw made the motion, seconded by Mr. Madzia, that the board approve the following:

Limited Contracts: Employ the following individuals as recommended for renewal:

**1 Yr. Limited 2 Yr. Limited 3 Yr. Limited**

Rebecca Agostini Cain Noble Allison Cochran

Blake Allen Kendra Wickham Amy Jones

Jessica Bennett Lisa Zitko Carolyn Sproull

Melanie Beeson Ty Stinespring

Orion Bengier Nichole Utter

Franci Doty Nick Yourkovich

Teresa Dunlap

Ashley Jocobsen

Ashleigh Johnson

Jessica Knight

Samantha McIntosh

Nicholas Miller

Anna Minalga

Caitlin Noble

Melissa Owens

Rachael Smith

Kelly Snider

Heather Soos

Luke Turner

Mike Valesko

Lisa Wentling

Continue Cont: The following staff members hold a professional certificate or a professional educator license and have met the length of teaching service necessary to be eligible for continuing contract status:

Jim Little

2 yr Limited: Re-employ the following classified staff under a two (2) year limited contract:

Brittany Fulton Larry Harding Sue Blawut

Elisabeth Salyers Jody Lash

Continue Cont: The following classified staff is eligible for a continuing contract and having satisfactorily performed their contractual duties are hereby recommended to receive said contract:

Angie Johnson Dana Takach Cynthia Twaddle

Title IX/Sexual Hass Dir:

Assign the additional duties of Title IX and Sexual Harassment Director to Duran Morgan for the 2014-2015 school year.

Non-renew Temp Lic: Non-renew the contract for Anthony Hayes as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.

Non-renew Temp Lic: Non-renew the contract for Jessica Nign as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.

Non-Renew Temp Lic: Non-renew the contract for Sarah Hawthorne as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.

Summer Help: Authorize the Superintendent to employ personnel as needed to assist with summer projects.

RIF: Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the district’s labor agreements.

IEP meetings: Authorize the district’s Administrative Assistant to represent Harrison Hills at IEP meetings held at Harrison County MRDD and elsewhere if students’ parents reside in the HHCSD.

Supplemental FY15: Approve the supplemental positions for the 2014-2015 school year:

Angela Ripley Jr. High Vocal Music

Missy Yoho 8th Grade Volleyball

Katie Stackhouse 7th Grade Volleyball (Pending BFBI)

Patrick Dunlap Marching Band Flags

James Snodgrass Percussion

Substitute: Approve the substitute employees for the remainder of the 2013-2014 school year:

Samantha Trushel Aide, Secretary

Admin Contract: Approve the following administrator for continuous employment effective 2014-2015 school year:

Jennifer Ryder Two Year contract as Principal at Harrison North

Volunteers: Approve the following volunteer supplemental for the 20142-15 school year:

Ty Kenny Jr. High Football

Ian White Jr. High Football

SSHS Secretary: Approve Jennifer Gibson as the secretary for the Safe Schools Healthy Schools (SSHS) Grant for up to an additional 20 hours per week beginning April 28, 2014 through June 30, 2015. (Note: Salary will be from the SSHS Grant)

HMG/Semko: Approve Lisa Semko as the Help Me Grow Home Visitor/Service Coordinator effective April 28, 2014.

On roll call vote: Mrs. Kenny, abstain on Ty Kenny yes to all others; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes. The president declared the motion approved.

**Business & Operation**

The superintendent asked for the ESC item for HMG to be removed and recommended all other items. Mr. Allen made the motion, seconded by Mr. Harrison, to approve the superintendent’s request:

Advertise Bids: Authorize the advertisement/solicitation of price quotations/bids for products/services for 2014-2015: (Milk and Dairy Products, Bakery Products, Trash Removal, Fuel Oil, Motor Oil/Lubricants, Antifreeze, Tires/Tubes and Service, inspecting fire extinguishers and pest control.)

Audiograms: Approve the Harrison County Health Department personnel to administer audiograms to school bus drivers.

Urgent Necessity: Approve a resolution 04241401 declaring that a case of Urgent Necessity exists and dispensing with statutory bidding procedures for Harrison North Elementary.

WHEREAS, the Board has been informed that several areas of steel and masonry on the exterior façade of the Harrison Hills North Elementary School have deteriorated to such an extent that it is causing interior water damage to the classrooms and gymnasium, including but not limited to falling plaster, and cracks in the pilaster and may cause structural damage, including but not limited to large cracks and bulging of the parapet walls and rust in the steel beams; and

WHEREAS, the current condition of the Harrison Hills North Elementary School may pose an immediate hazard to the health, safety, welfare, and comfort of the students, personnel, and public that utilize the facility; and

WHEREAS, compliance with the procedures for the advertisement of bids prescribed by O.R.C. §3313.46 would delay the necessary renovations, upgrades, and repairs to the Harrison Hills North Elementary School for an excessive period, thereby creating the possibility of further threatening the health, safety, welfare, and comfort of the students, personnel, and public and further damaging the building;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Harrison Hills City School District, County of Harrison, State of Ohio, that:

**Section 1**: It is hereby found, determined, and declared, pursuant to and in accordance with O.R.C. §3313.46, that there is an urgent necessity for the renovation, upgrade, and repair of the Harrison Hills North Elementary School in order to ensure that these facilities are safe for use by students, staff, and the public and in order to prevent further damage to the building.

**Section 2**: It is further found, determined, and declared that compliance with the procedures for the advertisement for bids prescribed by O.R.C. §3313.46 would delay the necessary renovation, upgrade, and repair of the Harrison Hills North Elementary School for an excessive period and may pose an undue threat to the health, safety, welfare, and comfort of the students, personnel, and public who utilize this facility and may cause further damage to the building.

**Section 3**: In lieu of the procedures prescribed by O.R.C. §3313.46, the Superintendent, Treasurer, and/or their designees are hereby authorized and directed to solicit proposals or otherwise obtain the services of a vendor and enter into a contract, on behalf of this Board, for the immediate repair, upgrade, and renovation of the Harrison Hills North Elementary School.

**Section 4**: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Bus Physicals: Approve the physicians listed below who have notified the district office they are interested in administering the required physical examinations to school bus drivers for the 2014-2015 school year. The Board will assume financial responsibility for such exams until June 13, 2014. Then it becomes the financial responsibility of the driver.

Harrison Community Hospital-$65.00

Healthcare Process:

Renew annual service agreement with Healthcare Process Consulting, Inc. for a period of 3 years beginning 7/1/14. (Exhibit 2)

SSHS Stipend: Approve a stipend payment for Marcy Carter, Lorie Ferrebee and Kelley Harris from the Safe Schools Healthy Schools (SSHS) Grant for FY 2014 and FY 2015 for additional time worked beyond their normal work day for fiscal duties associated to the grant.

On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Student**

Sr. Class Trip: Upon the superintendent’s recommendation Mr. Allen made the motion, seconded by Mr. Madzia to approve Michelle Taylor, Senior Class Advisor Class of 2014, to travel to Sandusky, Ohio on May 15 -May 17, 2014 for the annual Senior Trip.  Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperons with BFBI approval are to be provided and all school rules and regulations are expected to be followed. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

**Use of Facilities**

Upon the superintendent’s recommendation, Mrs. Crawshaw made the motion, seconded by Mr. Madzia, that the board approve the following:

Amanda’s Dance Academy…….competition dance practice…….Harrison North April 11, 2014 (5:00 p.m.-8:00 p.m…..NRC: however a custodial fee will be charged.

Scio Dining Fork Ruritan Club…………awards banquet…….Barr Memorial May 3-6, 2014 (8:00 a.m.-10:p.m.)………… NRC: however a custodial fee will be charged.

On roll call vote: Mr. Madzia, yes; Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

**Items presented by Board Members**

Mrs. Kenny reminded everyone of the blood drive being held at the Jr/Sr High School on May 1 from 8 to 3.

**Adjourn**

Mr. Madzia made the motion, seconded by Mr. Harrison, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, yes; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

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Approve Attest