The Harrison Hills City Board of Education met in regular session at 7:30 pm on April 26, 2016 at the administrative office, Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio tape is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the minutes of March 31, 2016. On roll call vote: Mr. Allen, abstain; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Treasurer's Report**

Mr. Madzia made the motion, seconded by Mr. Allen, that the board approve the following treasurer’s report:

Financial: The financial report for the month of March, 2016 along with the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of April, 2016.

Transfer: Transfer From: FCFC CTF 022-9130

To: HMG CTF 022-9212 $6,750.00

From: General 001

To: Athletics 300-911A $23,500.00

Establish Fund: Establish Fund 034 Classroom Facilities Maintenance Fund

On roll call: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

**Visitors**

The following is a list of those visitors that signed in: Brent Ripley and Roxane Starkey.

**Staff Report**

* Mr. Morgan-Assistant Superintendent: he shared that we are in testing season. He provided a copy of our assessments and a breakdown of completed assessments.
* Mr. Kowalski-Director of Operations: he gave an update on the Safe Routes to Schools Program being funded by a federal grant through ODOT. If the grant is awarded, the monies will probably not be released till 2019.
* Ms. Jen Birney-Harrison North: she did a PowerPoint presentation on what her building has done this school year to meet the district’s goals of academic focus, student centered and community/parental involvement.

**Superintendent’s Report/Correspondence**

Mrs. Snider shared the following:

* She read to the 2nd grade class and loved doing it.
* Contract renewals are on the agenda and she truly appreciates all they do.
* Attended the play and while there the 4th grade students were there and you could hear a pin drop. The students were well behaved and the play was well done.
* Next week is staff appreciation and the staff will receive a small token of appreciation.
* She introduced Mr. Dan Spahn, school attorney, to the new board members.
* May 13 and 19 are scheduled dates for visiting new buildings to help get ideas for our design and what can be done for silver certification.

**Board Member Committee Reports**

Mr. Allen attended several meetings related to the building project and highlighted points:

* LEED Building – going green
* Core Team will meet twice a month
* Stay mindful of budget and funding
* Picked construction manager and narrowed down to Hammond
* Commissioning Agent has been selected – STAN Associates
* Eco-Charette meeting was held

**Executive Session**

Mr. Madzia made the motion, seconded by Mr. Allen, that the board adjourn into executive session at 7:34 pm for the purpose of employment, purchase of property, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 9:15 pm.

**Personnel**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following:

Certified Limited: Employ the following individuals as recommended for renewal:

**1 Yr. Limited 2 Yr. Limited 3 Yr. Limited**

Dominic Barbera Jessica Bennett Angela Bailey

Kasey Bethel Franci Doty Dan Erbacher

Talina DeLaTorre Anthony Hayes Justin Kropka

Lisa Ferrell Ashley Jacobsen Kendra Wickham

Emily Frantz Ashleigh Johnson Lisa Zitko

Katelyn McAbier Samantha McIntosh

Mary Paul Heather Soos

Ashley Sefsick Sarah Hawthorne

Katie Spears

Jacob Stout

Antonette Wright

Anthony Nicolia

Richard Vavrock

Certified Continuing:

The following staff members hold a professional certificate or a professional educator license and have met the length of teaching service necessary to be eligible for continuing contract status:

Constance Campbell Kelly Turner Nicholas Yourkovich

Classified Limited: Re-employ the following classified staff under a two (2) year limited contract:

Tracy Cunningham Melissa DeWalt Janine Dodds

Delena Mitchell Carla Rutter Erin Thompson

Classified Continuing:

The following classified staff is eligible for a continuing contract and having satisfactorily performed their contractual duties are hereby recommended to receive said contract:

Sue Blawut Brittany Fulton

Larry Harding Jody Lash

Title IX Coordinator: Assign the additional duties of Title IX and Sexual Harassment Director to Duran Morgan for the 2016-2017 school year.

Dist Office Limited: Approve the following district office employees under a two (2) year limited contract:

Joy Clements Chad Dawson

Non-renew Temp: Non-renew the contract for Luann Mallarnee as a one year supplemental temporarily licensed teacher. If evidence of work required to renew the supplemental license is provided by June 30 re-employment may result.

Summer Work: Authorize the Superintendent to employ personnel as needed to assist with summer projects.

RIF: Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the

district’s labor agreements.

IEP Represent: Authorize the district’s Assistant Superintendent to represent Harrison Hills at IEP meetings held at Harrison County MRDD and elsewhere if students’ parents reside in the HHCSD.

Addl Duty Clifford: Assign the additional administrative duties to Justin Clifford for Boys’ Varsity Basketball for the 2016-2017 school year.

Admin Contracts: Approve the following administrators for employment effective July 1, 2016:

Brent Ripley 4 Year contract as Principal

Jennifer Birney 3 Year contract as Principal

Justin Clifford 3 Year contract as Assistant Principal

Donnie Madzia 3 Year contract as Assistant Principal

Substitutes: Approve the following substitute’s employees for the 2015-2016 school year:

Valerie Moore Aide, Cafeteria, Custodian, Secretary (Pending BFBI)

David Capers Teacher/Tutor (Pending certification)

Merideth Bickar Teacher/Tutor (Pending certification)

Michelle Dunlap Aide (pending BFBI)

Amy Morrison Nurse

Amy Morrison Teacher/Tutor

Maternity Leave: Approve maternity/child-rearing leave beginning May 14, 2016 for the remainder of the school year for Teresa Dunlap.

Supplementals: Approve the supplemental contracts for the 2016-2017 school year.

|  |  |  |
| --- | --- | --- |
| Raymond | Hibbs | Athletic Director |
| Samantha | McIntosh | Athletic Director Assistant |
| Nick | Yourkovich | Athletic Director Assistant |
| Nick | Yourkovich | Basketball Varsity Girls |
| Justin | Clifford | Basketball Varsity Boys |
| John | Visser | Basketball Varsity Assistant Girls |
| Sarah | Hawthorne | Basketball Reserve Girls |
| Jim | Little | Basketball Freshman Boys |
| Ty | Kenny | Basketball 7th Grade Boys |
| Ronna | Orr | Basketball 8th Grade Girls |
| Ian | White | Basketball 8th Grade Boys |
| Doug | Drapp | Cross Country Varsity |
| Justin | Kropka | Football Varsity |
| Mike | Valesko | Football Varsity Assistant |
| Brian | Mays | Football Varisty Assistant |
| Cain | Noble | Football Varsity Assistant |
| Anthony | Hayes | Football Reserve |
| Ty | Kenny | Freshman Assistant |
| Mike | Palmer | Freshman Head |
| Bill | Bryant | Football Jr. High Head |
| Orion | Bengier | Football Jr. High Assistant |
| Ian | White | Football Jr. High Assistant |
| Todd | Dunlap | Golf Varsity |
| Brian | Gossett | Golf Reserve |
| Sarah | Hawthorne | Volleyball Varsity |
| Ray | Hibbs | Volleyball Varsity Assistant |
| Kasey | Bethel | Volleyball Reserve |
| Taylar | Kenny | Volleyball Freshman |
| Tonya | Mitchell | Volleyball 8th Grade |
| LeAnn | VanCamp | Volleyball 7th Grade |
| Bill | Bryant | Wrestling Varsity |
| Richard | McKinney | Wrestling Varsity Assistant |
| Ron | Ward | Soccer Varsity Girls |
| Eric | Sheets | Soccer Varsity Boys |
| Angela | Ripley | Marching Band Director |
| Anthony | Nicolia | Marching Band Assistant |
| Anthony | Nicolia | Pep Band |
| Andrea | Stark | Marching Band Flags |
| Kathryn | Caldwell | Percussion |
| Angela | Ripley | Vocal Music Director |
| Anthony | Nicolia | Vocal Music Director Jr. High |
| Terra | Frye | Cheerleader Varsity |
| Tammy | Gross | Cheerleader 7th Grade Advisor |
| Tammy | Gross | Cheerleader 8th Grade Advisor |
| Nick | Yourkovich | Pep Club Advisor |
| Sarah | Hawthorne | Student Council Jr./Sr. HS Advisor |
| Sarah | Hawthorne | Senior Class Advisor |
| Samantha | McIntosh | Junior Class Advisor |
| Brian | Gossett | Freshman Class Advisor |
| Nick | Yourkovich | Sophomore Class Advisor |
| Cain | Noble | 8th Grade Class Advisor |
| Michele | Huston | 7th Grade Class Advisor |
| Heidi | Shaw | Academic Challenge Advisor |
| Samantha | McIntosh | Close-Up Advisor |
| Teresa | Dunlap | Jr./Sr. High School Yearbook Advisor |
| Sarah | Hawthorne | Jr./Sr. High School Newspaper Advisor |
| Teresa | Dunlap | Play Director |
| Emily | Frantz | Play Director-Assistant Non Musical |
| Todd | Dunlap | Head Teacher @HCJSHS |
| Stephanie | McKinney | Head Teacher @Harrison East |
| Anna | Tipton | Head Teacher @ Harrison North |
| Bobbi | Parkinson | Bowling Varsity |
| Katie | Parkinson | Bowling Varsity Assistant |

Summer School MH: Approve the following Summer Multi-Handicapped Enrichment staff. (Hours to be determined)

Richard McKinney Intervention Specialist Teacher

Rob Richards Intervention Specialist Teacher

Gale Zook Bus Driver

Holli Kulow Nurse

Summer School Read: Approve 3rd Grade Guarantee Summer Reading Remediation Program (hours to be determined)

Stephanie McKinney LouAnn Demas

Resignation Princ: Accept the resignation of Bert Tharp as elementary principal effective August 1, 2016, at which time he will exercise his rights to re-enter into the HHTA bargaining unit.

Employ Nurse: Employ Holli Kulow as School Nurse for a 3 year contract beginning August 1, 2016.

Resignation Minalga: Accept the resignation of Anna Minalga, English 7-12, effective June 30, 2016.

On roll call vote: Mrs. Kenny, yes to all except abstain on Ty and Taylar Kenny; Mr. Allen, yes; Mr. Madzia, yes except abstain on Donnie Madzia; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

**Business & Operation**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mrs. Mattern, that the board approve the following:

Internet Serv: Approve the internet service agreement with OME-RESA beginning July 1, 2016 through June 30, 2019.

ValTech Comm: Approve the service agreement with ValTech Communications for a period of 36 months beginning July 1, 2016.

Authorize Bids: Authorize the advertisement/solicitation of price quotations/bids for products/services for the 2016-2017:  (Trash Removal, Fuel Oil, Motor Oil/Lubricants, Antifreeze, Tires/Tubes and Service, Inspecting Fire Extinguishers and Pest Control)

Tax Rates: Accept the tax rates and values as established by the County Budget Commission for FY17:

                General Fund                                                3.40 inside operating mills

                                                                                         31.35 outside operating mills

                Permanent Improvement                            3.00 outside mills

              Bond Issue (Bldg Proj)                                   4.48 outside mills

                Classroom Facilities (Bldg Proj)                    .50 outside mills

Julian & Grube: Approve an agreement with Julian & Grube, Inc. for the service of independent audit, as required by ODE, of the district’s cost report related to the Medicaid school program for FY16 and FY17.

Res 16042601 – Smith:

Approve Resolution 16042601 concerning the supplemental contract held by John “Jay” Smith.

WHEREAS, the Harrison Hills City School District Board of Education has determined that John “Jay” Smith performed the duties of Girls Assistant Varsity Basketball Coach beginning with the 2011-2012 school year through the 2015-2016 school year.

WHEREAS, the board of education has determined that he was paid on the supplemental schedule as the Reserve Girls Basketball Coach for each of those years.

THEREFORE BE IT RESOLVED, the board has agreed to pay John “Jay” Smith the difference between Girls Assistant Varsity Basketball Coach and Reserve Girls Basketball Coach rate of pay, according to the supplemental salary schedule for each of those years.

Audiograms: Approve the Harrison County Health Department personnel to administer audiograms to school bus drivers.

Waive Fuel: Waive the fall fuel costs for the Band Boosters. ($484.93)

PT Contracts: Approve Physical Therapy Agreements with Kelly Crosby and Amy Purcell for the 2016-2017 school year.

Insurance Rates: Approve the following insurance rates:

Effective July 1, 2016 through June 30, 2017

Medical            Family   $1,964

                                Single    $   886

Dental               Family   $71.20

                                Single    $23.41

Effective July 1, 2016 through June 30, 2019

Vision           Family   $17.72

                        Single    $  7.92

Effective June 1, 2016 through May 31, 2019

Life AD & D         $0.137/$1,000

Pepsi Contract: Approve a contract with Pepsi Bottling Company to commence on March 1, 2016 through February 28, 2019.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Students**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Watson, that the board approve the following:

Open Enrollment: Approve the applications for Interdistrict students and Intradistrict students and approve their attendance under the district’s open enrollment program for the 2015-2016 school year:

John Dannehl Grade 8 from Union Local to HCJSHS

Shelby Dannehl Grade 2 from Union Local to Harrison East

Austin Tweedy Grade 10 from Carrollton to HCJSHS

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Items presented by Board Members**

Mrs. Kenny went to the play and the students did a very good job. The art work was very impressive. She also said the Save a Life Tour Article was very interesting and thanked Sheriff Myers and Judge Puskarich for doing that. She was also pleased with the student’s responses to the survey.

**Adjourn**

Mr. Madzia made the motion, seconded by Mrs. Mattern, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the motion approved.

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Approve Attest