The Harrison Hills City Board of Education met in regular session on May 24, 2016 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mrs. Mattern made the motion seconded by Mr. Allen to approve the minutes of the regular meeting held April 26, 2016 and the correction to the minutes of March 31 on page 4 of 10.  The investment Policy number is 8.08 not 8.01. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

 **Acceptance of Agenda and Addendum**

Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Treasurer's Report**

Mr. Madzia made the motion, seconded by Mr. Allen to approve the following treasurer’s report:

Financial: The financial report and the bank to book reconciliation for the month of April, 2016.

Accounts Payable: The accounts payable for the month of May, 2016 and the following then and now certifications:

 Page Vendor Invoice Amount

 11 Huntington National Bank 1084076404 $10,588.50

 14 Gordon Food Service ALL $33,067.28

 The treasurer then presented a PowerPoint presentation of the five year forecast to be approved later in the agenda.

 On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

 **Visitors**

 The following is a list of those visitors that signed in: Ken Parker, Stephanie Smith, Bonnie White and Heidi Shaw.

 **Staff Report**

* Mr. Morgan-Assistant Superintendent - none
* Mr. Kowalski-Director of Operations –
	+ The transportation department has ran 3200 routes and 600 extra trips.
	+ All busses have passed for inspection for 2017. He commended Adam and Kevin.
	+ On June 20 he will begin the 2017 routing
	+ Summer hours for maintenance, mechanics and custodian will begin June 2 and will be 7 to 3
	+ There will bid openings tomorrow
* Mr. Ken Parker-HCJHS – Ann Wright from the science department who came to highlight assessment tools that are used in the classroom

 **Superintendent’s Report**

* New Facility Update
	+ Core team meeting dates for May was the 13th and again on the 27th
	+ Took a group on building tours and is getting feedback of the likes and dislikes
	+ Provided core team meeting information to all board members
* The Herald Star did very nice articles for Savannah Gates who is competing at the National Spelling Bee
* We have teacher openings in 9-12 English; 4-9 Science and will be looking for an additional Spanish Teacher
* There was a Husky bag chair set up to show what the staff was given for staff appreciation. Each board member also received one.

 **Board Member Committee Reports**

 Mr. Madzia shared that he had attended the core meetings.

Mrs. Kenny said last Wednesday was Belmont Harrison JVS ceremony at Belmont. 3 of our 4 students received a scholarship. Tomorrow night is Harrison’s ceremony. She attended the award ceremony and many

banquets including the Ruritan Banquet. She also attended the Band and Choir Concerts.

Mr. Watson said the baseball team will be playing in Chillicothe in the regional tournament.

**Executive Session**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board adjourn into executive session at 7:56 pm for the purpose of employment, purchase of property, and a complaint against employee or student. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the motion approved. The president reconvened the meeting at 10:07 pm.

 **Personnel**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Watson, that the board approve the following:

Summer Remediation:

Employ the following staff for the OGT Summer Remediation Program:

Samantha McIntosh OGT Social Studies

Jacob Stout OGT Science

RIF: Approve the following Reduction in Force:

Angie Johnson Educational Aide at Harrison East

Resign Suppl: Approve the resignation of Emily Frantz as Assistant Play Director Non Musical.

Confirm Assign: Confirm the assignment of the following staff for the 2016-2017 school year:

Angela Johnson PreK Aide Harrison East

 Melissa DeWalt Educational Aide Harrison North

Substitutes: Approve the substitutes for the 2016-2017 school year:

 Drew Horn IT Department

 John Custer IT Department

 Rick Swayne Mechanic

 Robert Vale Custodian

 Ben Smith Custodian

Summer School Speech:

 Approve Kelly Parker as summer school speech.

Substitute: Approve Ben Smith as a substitute custodian for the 2015-2016 school year.

Supplemental: Approve Valerie Baker as Assistant Girls Soccer for the 2016-2017 school year.(Pending BFBI)

Retirement: Approve the retirement of Bert Tharp effective December 1, 2016.

Addl Work Days

Sheets: Approve additional work days in June for Eric Sheets to close out the 21st Century Grant. Stipend payment will be given dependent on remaining funds.

Resign Suppl: Approve the resignation from Kathryn Caldwell as the percussion instructor.

On roll call vote: Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

**Business & Operation**

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Allen, that the board approve the following:

ValTech: Approve the service agreement with ValTech Communications for a period of 36 months beginning July 1, 2016.

Physicals: Approve Harrison Community Hospital to administer the required physical examinations to school bus drivers for the 2016-2017 school year. The Board will assume financial responsibility for such exams until June 10, 2016. Then it becomes the financial responsibility of the driver.

OHSSA: Approve the Resolution 05241601 to continue membership in the Ohio High School Athletic Association for the 2016-2017 school year.

OME-RESA Co-op:

Approve a resolution 05241602 of intent to cooperative with OME-RESA ITC for Cooperative Services for FY2017.

Forecast: Approve the revised five year forecast for FY16 through FY20.

STAN: Approve Resolution 05241603 for STAN and Associates, inc. as the commissioning agent ($139,659.00) for the building project.

Workers Comp:

Approve renewal of comp management for group retrospective rating for workers compensation for CY17.

SSHS Stipend: Approve the amendment to the board action of July 30, 2015 for Safe Schools Healthy Students stipend payment to fiscal staff to end payment to Kelley Harris effective May 1, 2016 and pay to Joy Clements effective May 1, 2016 at the rate of $17.96 per hour.

Student Ins: Approve N. Carol Insurance Agency, Inc. underwritten by Guarantee Trust Life for the 2016-2017 student insurance program.

Public Records:

Appoint Roxane Harding on behalf of the board as the public records designee.

Serv Agree CAF:

 Approve a service agreement with Central Ohio Medical Review, LLC for procuring medical review services and related therapy referrals.

Lease Agree: Approve a Lease Agreement with Amanda’s Dance July 1, 2016 through June 30, 2019.

Student Teachers:

Approve the Cooperative Agreement with Franciscan University for the 2016-2017 school year to allow students from Franciscan University to be placed in Harrison Hills for field base/clinical agreement.

TANF Summer Help:

Approve the TANF Summer Youth Employment Program for 2016.

MOU HHTA: Approve a Memorandum of Understanding between the HHTA and Mr. Bert Tharp.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

 **Students**

Upon the superintendent’s recommendation, Mr. Watson made the motion, seconded by Mrs. Mattern to approve the following:

Close Up FY17: Approve Samantha McIntosh to take 5-7 Harrison Central Close Up students to Washington D.C. March 12-17, 2017. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

 **Items presented by Board Members**

Mrs. Kenny shared that baccalaureate would be at Scott Methodist Church on June 3 at 7:00 pm and graduation would be June 5 at the Stephenson Center at 3:00 pm. There will also be a special board meeting on May 31 at 4:00 pm to award bids.

 **Adjourn**

Mr. Madzia made the motion, seconded by Mrs. Mattern, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Approve Attest