The Harrison Hills City Board of Education met in regular session on October 20, 2016 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mr. Madzia made the motion, seconded by Mr. Watson, that the minutes of September 22, 2016 be approved. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mr. Allen made the motion, seconded by Mrs. Mattern, that the agenda and addendum be approved as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Treasurer's Report**

Mrs. Mattern made the motion, seconded by Mr. Madzia, that the board approve the following treasurer’s report:

Financial: The financial report and the bank to book balance report for the month of September, 2016.

Accounts Payable: The accounts payable for the month of October, 2016 with the following then and now certifications:

Page Vendor Invoice Amount

4 Fort Steuben Maintenance 56638 $89,000.00

5 Jefferson County ESC 236 $ 7,984.69

24 Nutrition, Inc. July – 16 $ 7,827.00

Appropriation Revisions:

Increase:

599 Misc. Grants $25,434.05

599 SSHS $55.640.67

Presentation: The treasurer then gave a short power point presentation for the five year forecast to be approved under business and operations.

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

**Visitors**

Prior to the board meeting a community meeting was held concerning the design of the school. Approximately 50 people were in attendance, but no one stayed for the board meeting.

**Staff Report**

* Duran Morgan-Assistant Superintendent: Provided packets of information for the updated OIP (Ohio Improvement Process Plan). This defines the academic and community goals for the district.
* Mark Kowalski-Director of Operations: The first week of October is T-1 reporting which showed that the district travels 2337 routine miles each day; transports 951 students and we currently run 17 routes. This report is only for K-12 students. This week is school bus safety week with programs at each elementary being held. National School Lunch was also held at the buildings.
* Ms Jennifer Ryder-Harrison East Elementary: Miss Birney gave a power point presentation highlighting the first 9 weeks in her building focusing on district goals.

**Superintendent’s Report/Correspondence**

* Mrs. Snider shared that the Junior and Senior Classes voted on the road names for the new site for the high school:

Central Boulevard (connector road)

Huskies Lane (school road)

* A meeting will need set up with Mr. Bowman and village officials concerning the sewer and water line hook ups.

**Board Member Committee Report**

Mr. Allen shared that he and Mr. Madzia are still in attendance at the core meetings.

**Executive Session**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board adjourn into executive session at 8:26 for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 9:45 pm.

**Personnel**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board make the correction to the action for Erin Thompson to strike former position and change the hours from 4 to 3 ½; and to remove softball, baseball and track from the supplemental action. On roll call vote: Mrs. Kenny, yes except abstain on Erin Thompson; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

Upon the superintendent’s recommendation, Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following:

Supplementals: Approve the following supplementals for the 2016-2017 school year:

Teresa Dunlap Play Director Musical

Angela Ripley Assistant Play Director Musical

Chad Figurski Varsity Boys Basketball Assistant

Jim Little Reserve Boys Basketball

Willie Walker Freshman Boys Basketball

Joe Thomas Reserve Wrestling

David Nameth Head Jr. High Wrestling

Ian Howell Jr. High Wrestling Assistant (Pending BFBI)

Joe Thomas Reserve Wrestling

Substitutes: Approve the substitutes for the 2016-2017 school year:

Stacy Richter Aide, Cafeteria, Secretary (Pending BFBI)

Amy Tanner Aide, Cafeteria, Secretary (Pending BFBI)

Montana Blackwell Aide Cafeteria (Pending BFBI)

Greg Emerick Aide (Pending BFBI)

Confirm Assign: Confirm the assignment of Tonya DiMichele LPN Aide at Harrison North effective October 3, 2016.

RIF/Assign: Approve a Reduction in Force for Erin Thompson as Educational Aide at Harrison North effective October 10, 2016 and approve return to 3 1/2 hr. cook at HCJSHS.

PAWS: Approve the following for the PAWS program at Harrison East for the 2015-2016 school year:

Delena Mitchell Jennifer Starr Ashley Doren

Resign Suppl: Approve the resignation of Teresa Dunlap as Play Director Non Musical.

Volunteers PTO: Approve the PTO volunteers at Harrison North

Haley Boals Keely Hutton (Pending BFBI)

Terri Haney Valerie Gamble

Jen Omaits (Pending BFBI)

Approve the PTO volunteers at Harrison East Elementary

Stephanie Dunkle

Danielle Hensley

Megan Bennett

Julie Moss

Beth Cumings

Volunteers Supplementals:

Approve Tom Kenny as Volunteer Boys Basketball.

Approve the Varsity Wrestling volunteers for the 2016- 2017 school year:

Todd Dunlap

Anthony Hayes

Brad Bryant

Paul Coffland

Adam Cummings

Matt Shurina (Pending BFBI)

David Forrester (Pending BFBI)

Employ HMG: Employ Breann Lamantia for Help Me Grow.

Confirm Assign: Confirm Tracy Cunningham as the 4 hr cook at HCJSHS effective September 30, 2016.

On roll call vote: Mrs. Kenny, abstain on Erin Thompson and Tom Kenny, yes to all others; Mr. Allen, yes; Mr. Madzia, abstain on David Nameth and yes to all others; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

**Business & Operation**

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following:

Webcheck Agree: Approve an agreement with the Ohio Attorney General for the National Webcheck Program services and equipment.

Waive Fuel: Waive the fall fuel costs for the Band Boosters. ($339.73)

Accept and Award Bids:

Accept and award the bids for the purchase of weight training equipment to:

Steve Romey Dan Milleson Richard McKinney

Liability Insurance: Approve Harrison Central Marching Band Booster as an adult support group under the district’s liability insurance.

5 Year Forecast: Approve the 5 year forecast for FY17 thru FY21.

POR/SD Submission: Approve Resolution 10201601 for the Program of Requirements (POR) and Schematic Design Submission (SD) for the New PK-12 School Building.

Ohio School Facilities Commission

Classroom Facilities Assistance Program

RESOLUTION BY THE SCHOOL DISTRICT BOARD ACCEPTING

THE PROGRAM OF REQUREMENTS

AND

SCHEMATIC DESIGN DOCUMENT PHASE

**WHEREAS**, the Ohio School Facilities Commission has approved the School District to participate in the Classroom Facilities Assistance Program (CFAP) and executed a Project Agreement in March 2016; and

**WHEREAS,** the CFAP Master Plan scope is to build one (1) new elementary/middle/high school to house grades PK thru 12; allowance to abate and demolish Central Jr./Sr. High School and North and East Elementary Schools; and

**WHEREAS,** the district has conducted a Program of Requirements (POR) and Schematic Design (SD) Document Phase Review for the New PK-12 School Building portion of the Master Plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Harrison Hills City School District, Harrison County, Ohio, that the School Board hereby approves the New PK-12 School POR and SD Phase Documents.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Students**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Allen, that the board approve the following:

Open Enrollment: Accept applications for Interdistrict students and Intradistrict students and approve their attendance under the district’s open enrollment program for the 2016-2017 school year.

Melody Ossman Trushel Grade 2 from HN to HE

Kristyn Jasper Grade 10 from Buckeye Local to HCJSHS

Kaitlyn Jasper Grade 10 from Buckeye Local to HCJSHS

Kenzi Bailey Grade 7 from Buckeye Local to HCJSHS

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

**Use of Facilities**

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Madzia, that the board approve the following use of facility:

Harrison Central Biddy Basketball …..gymnasium……….Harrison East Elem. December, 2016-February, 2017……basketball practice…… NRC; however a custodial fee will be charged if needed

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

**Items presented by Board Members**

* Mrs. Kenny reminded the board that the November meeting will be held on November 17 at 6:30 pm.
* Mr. Allen expressed concern and asked questions about the graduation rate and how it differs for the JVS. Mrs. Snider and Mr. Morgan shared that when students do not finish at a JVS, it does come back to the home district as a ding on the report card.
* Mrs. Snider asked the board review suggested changes to board policies recommended by Pepple and Waggoner for approval at a later meeting.

**Adjourn**

Mr. Madzia made the motion, seconded by Mrs. Mattern, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.

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Approve Attest