

Harrison Hills City Board of Education  
Minutes of Regular Meeting Held October 29, 2015

The Harrison Hills City Board of Education met in regular session October 29, 2015 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mrs. Crawshaw, Mr. Allen and Mr. Madzia. Mr. Harrison was absent. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the minutes of September 24, 2015. On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mrs. Crawshaw made the motion, seconded by Mr. Allen, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

**Treasurer's Report**

Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the board approve the following treasurer's report:

Financial: The financial report for the month of September, 2015 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of October, 2015 and the following then and now certification:

Page 1            Bell Plumbing Invoice 464    \$7,775.00

Transfers:	From	200-911B	Thespians	
	To	200-911S	School Play	\$ 804.35
	From	200-911Z	Class 2014	\$ 173.26
	From	200-911W	Class 2015	<u>\$2,053.96</u>
	To	200-911N	Class 2016	\$2,227.22

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Five Year Forecast: The treasurer shared that due to technical difficulty she would not be able to do a 5 year forecast presentation. She shared that the forecast will be on the agenda later. The district will end the forecast in the black. However, in the last year of the forecast expenditures do exceed the revenue. We will also need to continue to watch state funding and tax collections.

On roll call vote: Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

### Visitors

The following is a list of those visitors that signed in: JD Long and Tracy Mattern.

### Staff Report

- Mr. Brent Ripley-Principal Harrison Central – he introduced Tiffany Stock who talked about the Safe Schools/Healthy Student Grant Program. She reviewed the grant and how it has been useful in helping the students.
- Mr. Mark Kowalski-Director of Operations – During October he filed the T-1 report. We are driving 2,312 miles per day not including any afterschool bussing. There are 17 routes and we are transporting additional students this year. National school lunch week was held in October. North had 181 parents/siblings attend and East had 411. In addition, bus safety week was held at North and East and Channel 9 was there to cover it.
- Mr. Duran Morgan-Assistant Superintendent – he had at the stations a PowerPoint concerning state testing and briefly went over it.

### Superintendent's Report/Correspondence

Mrs. Snider held up the emergency preparedness flip chart that are in every building and are in each classroom. The district was able to purchase them with the Safe Schools Healthy Students Grant money.

She also shared that Labor Relations met this week with both unions and a very open communication occurred. The meetings went very well.

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Executive Session

Mr. Madzia made the motion, seconded by Mr. Allen, that the board adjourn into executive session at 7:22 pm for the purpose of employment, purchase of property, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president reconvened the meeting at 8:35 pm.

Personnel

Upon the recommendation of the superintendent, Mrs. Crawshaw made the motion, seconded by Mr. Madzia, that the board approve the following:

MLOA: Approve a request from Angie Johnson for a medical leave of absence from October 1 thru November 13, 2015.

Home Bound: Approve Lisa McAfee and Michele Huston as home bound tutors for the 2015- 2016 school year.

Substitutes: Approve the substitutes for the 2015-2016 school year:

Beverly Enold	Teacher/Tutor
Gary Hallberg	Teacher/Tutor
Brian Badamy	Teacher/Tutor
Lori Kale	Aide (Pending BFBI)
Amy Hercules	Teacher/Tutor
Jessica McAfee	Nurse (Pending BFBI)
Holly Sickle	Aide (Pending BFBI)
William Davia Sr.	Custodian
Kathleen Moore	Aide, Cafeteria (Pending BFBI)
Justin Horstman	Teacher/Tutor
Shannon Pelegreen	Secretary

Disability Retire: Approve disability retirement for Constance Watson effective April 1, 2015 through July 31, 2022.

Confirm Assign: Confirmation the assignment of the following staff:  
Carol Atkins as educational aide HEE effective September 21, 2015  
Maria Lopez as educational aide HNE effective October 15, 2015

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**Step Placement:** Approve Haley Boals to be placed on Step 1 of the secretary salary schedule effective September 26, 2015.

**Employ:** Employ the following for the 2015-2016 school year:

Delena Mitchell	Educational Aide	HHE	eff November 2, 2015 (Pending certification)
Melissa DeWalt	PreK Aide	HHE	eff November 2, 2015
Tracy Cunningham	3.5 hour Cook	HCJSHS	eff November 2, 2015
Erin Thompson	4 hr Cook	HCJSHS	eff November 2, 2015

**Employ CG:** Approve Maria Lopez as the Crossing Guard at Harrison North for 1 hour a day effective October 26, 2015.

**Volunteers:** Approve the PTO volunteers for the 2015- 2016 school year.

<b>Harrison East</b>	<b>Harrison North</b>
Kris Puskarich	Haley Boals
Stephanie Dunkle	Terri Haney
Kim Smith (Pending BFBI)	Keely Hutton
Julie Moss	Valerie Moore
Jess Moore	Jen Omaitis
Michele Silva (Pending BFBI)	Sara Taggart
Beth Cumings (Pending BFBI)	
Ashley Smith (Pending BFBI)	
Shannon Pelegreen	
Laura Cope	

**FMLA:** Approve FMLA for Kelley Harris beginning October 9, 2015 through October 30, 2015.

**Employ HMG:** Employ the following HMG staff:  
April Foster effective 10/05/15 through 06/30/16  
Jensey Montgomery effective 10/19/15 through 06/30/16  
Roseanne Tizziani effective 10/19/15 through 06/30/16

**Return MLOA:** Approve the return of Angela Johnson from MLOA effective November 10, 2015.

On roll call vote: Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent. The president declared the motion approved.

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**Business & Operation**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Allen, that the board approve the following:

Coop Agree Jeff DD: Approve a Cooperative Agreement with Jefferson County Board of DD for the 2015-2016 school year.

Student Intern: Approve the request from Janet Groome, Safe Schools/Healthy Students Project Director, to enter into an agreement with West Liberty University's Social Work Program to have a student intern beginning January 2016 through June 3, 2016.

ESC/HMG Contract: Approve the termination of Jefferson Co. ESC contracts for HMG that were approved May 28, 2015.

ESC/HMG Contracts: Approve the following contracts between Jefferson Co. ESC and Family and Children First/HMG:

Contract for Family and Children First Council Coordination Services

Contract for Central Coordination Services

Contract for Service Coordination Services Part C

Contract for Contract Manager Services Part C/GRF/MIECHV

EPC Bus Resolution: Resolution 10291501

Whereas the Harrison Hills Board of Education wishes to advertise and receive bids for the purchase of school busses.

Therefore, be it resolved the Harrison Hills Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards; behalf as per the specifications submitted for the cooperative purchase of school busses.

Adult Support Group: Approve Harrison Central Lady Huskies Parents Club as an adult support group under the school district's liability policy.

Five Year Forecast: Approve the 5 year forecast for FY16 through FY20.

On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes. The president declared the motion approved.

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**Students**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Crawshaw, that the board approve the following:

Open Enrollment: Approve the applications for Interdistrict students and Intradistrict students and approve their attendance under the district's open enrollment program for the 2015-2016 school year:

Coleman Dodds	Grade 10	from Buckeye Local to HCJSHS
Oliver Ruscian	Grade 11	from Carrollton to HCJSHS
Trinity Lewis	Grade 3	from Carrollton to Harrison North
Lucinda Lewis	Grade PS	from Carrollton to Harrison North
Mataya McDonald	Grade 1	from Harrison North to Harrison East
Taylor Eckenrode	Grade 12	from Indian Creek to HCJSHS

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

**Use of Facilities**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following:

Amanda's Dance Academy.....auditorium.....HCJSHS December 12, 2015 (8:00 a.m.-7:00 p.m.)... ..Winter Recital.....NRC; however a custodial fee will be charged if needed.

Amanda's Dance Academy.....auditorium.....HCJSHS June 10-11, 2016 (10:00 a.m.-7:00 p.m.)... ..dance recital.....NRC; however a custodial fee will be charged if needed.

Harrison Central Wrestling .....gymnasium .....HCJSHS November 29, December 7, 13, 20, 2015.....wrestling tournament..... NRC; however a custodial fee will be charged if needed.

Harrison Central Wrestling .....gymnasium .....HCJSHS November 9, 2015-March 30, 2016.....wrestling practice/scrimmage..... NRC; however a custodial fee will be charged if needed.

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On roll call vote: Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes. The president declared the motion approved.

**Items presented by Board Members**

Mrs. Kenny shared that the presentations done at the schools by Safe Schools was very nice.

**Adjourn**

Mr. Madzia made the motion, seconded by Mrs. Crawshaw, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the meeting adjourned.

  
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Approve

  
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Attest