

# Harrison Hills City Board of Education

Regular Meeting Held December 17, 2015

The Harrison Hills City Board of Education met in regular session on December 17, 2015 at 6:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mrs. Crawshaw and Mr. Madzia. Absent: Mr. Allen and Mr. Harrison. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mrs. Crawshaw made the motion, seconded by Mr. Madzia, that the board approve the minutes of November 19, 2015 and December 3, 2015. On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, absent; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes. The president declared the motion approved.

## Acceptance of Agenda and Addendum

Mrs. Kenny made the motion, seconded by Mr. Madzia, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Allen, absent; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes. The president declared the motion approved.

## Treasurer's Report

Mrs. Crawshaw made the motion, seconded by Mr. Madzia, that the board approve the following treasurer's report:

Financial: The financial report and the bank to book reconciliation for the month of November, 2015.

Accounts Payable: The accounts payable for the month of December, 2015 with the following then and now certifications:

Page	Vendor	Invoice	Amount
5	Esber Cash Register	449602	\$7,035.00
14	Simplegrinnell	81863121	\$3,452.15

Approp Revision: Increase      002 HMG      \$6,345.30

On roll call vote: Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, absent. The president declared the motion approved.

Harrison Hills City Board of Education  
Regular Meeting Held December 17, 2015

**Visitors**

The following is a list of those visitors that signed in and signature read: Teresa Nicholson, Joe Nicholson, Laura Raymond, Gary Shields, Marilyn Shields, Sharon Patterson, Rick Patterson and Bridget Binkiewicz.

**Superintendent's Report/Correspondence**

- Retired Teachers Recognition: Mrs. Snider then recognized those retirees who were in attendance and the board presented them with a token of appreciation: Sharon Benzo, Gary Shields, Teresa Nicholson, Laura Raymond and Bridget Binkiewicz.

**Executive Session**

Mr. Madzia made the motion, seconded by Mrs. Crawshaw, that the board adjourn at 6:14 into executive session for the purpose of employment, purchase of property, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, absent; Mr. Madzia, yes. The president reconvened the meeting at 6:39 pm.

**Personnel**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mrs. Crawshaw, that the board approve the following:

- Supplemental: Approve the following supplemental for the 2015-2016 school year:  
Eric Sheets 7<sup>th</sup> Grade Girls Basketball (remainder of year)
- Employ: Approve the employment of:  
Joni Tarbert Family and Youth Coordinator (SSHS) effective Jan 4, 2016
- Retirement: Approve the retirement of Kelley Harris effective May 1, 2016.
- Employ: Approve the employment of Joy Clements as payroll clerk effective January 11, 2016.
- PAWS: Approve Joni Tarbert for the PAWS program at Harrison East for the 2015-2016 school year.
- Substitute: Approve Amy Edwards as a substitute aide, cafeteria and secretary for the 2015-2016 school year.

# Harrison Hills City Board of Education

Regular Meeting Held December 17, 2015

RIF/trans aide: Approve the Reduction in Force of one transportation aide due to a decrease in hours.

On roll call vote: Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, absent; Mr. Madzia, yes; Mr. Harrison, absent. The president declared the motion approved.

## Business & Operation

Upon the recommendation of the superintendent, Mrs. Crawshaw made the motion, seconded by Mrs. Kenny, that the board approve the following:

Bus Purchase: Approve OME-RESA/EPC Cooperative School Bus Purchasing 2015-2016 bus bid from Truck Sales and Services, Inc. for the purchase of two (2) 2017 International Integrated CES 77 passenger busses.

Legal Assistance Fund: Approve membership to the OSBA Legal Assistance Fund Consultant Service for CY2016.

OSBA Membership: Approve annual membership to OSBA for CY2016.

Policy 8.23: Waive the first reading and approve Federal Procurement Procedure Guideline Policy 8.23.

Library Board: Renew the term of Jon Kirkland to the Puskarich Public Library Board of Trustees beginning January 1, 2016 and ending December 31, 2022.

Revised Board Action: Approve the following revision to the board action of October 23, 2014 as follows. The stipend payment made to the fiscal department and IT supervisor related to the additional duties for fiscal management and technology serviced related to the MIECHV grant will be paid the last pay of June, 2016, instead of the last pay of September. Fiscal Year 2016 will be the final payment of this stipend.

Dist Office Addendum: Approve the addendum to the district office contract that expires June 30, 2018.

On roll call vote: Mrs. Crawshaw, yes; Mr. Allen, absent; Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes. The president declared the motion approved.

# Harrison Hills City Board of Education

Regular Meeting Held December 17, 2015

## Use of Facilities

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mrs. Crawshaw, that the board approve the following:

Harrison Central Girls Softball .....gymnasium .....Harrison East Elem. December 14, 2015-February, 2016.....softball practice..... NRC; however a custodial fee will be charged if needed.

Harrison Central Boys Youth Basketball.....gymnasium .....Harrison East Elem. December, 2015-February, 2016.....softball practice..... NRC; however a custodial fee will be charged if needed.

On roll call vote: Mr. Madzia, yes; Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, absent. The president declared the motion approved.

## Organizational meeting and budget hearing

- Organizational: Set January 13, 2016 at 6:30 pm at the administrative office in Cadiz for the annual organizational meeting of the HHCS D Board of Education.
- President Pro Tem: Designate Mrs. Kenny to serve as President Pro-Tempore to preside over the organizational meeting until the Board elects a President for 2016.
- Budget Hearing: Set January 13, 2016 at 6:15 pm at the administrative office for the Annual Budget Hearing (FY2017).

## Adjourn

Mr. Madzia made the motion, seconded by Mrs. Crawshaw, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Harrison, absent; Mrs. Kenny, yes; Mrs. Crawshaw, yes; Mr. Allen, absent; Mr. Madzia, yes. The president declared the meeting adjourned.



Approve



Attest