

# Harrison Hills City Board of Education

Regular Meeting Held April 30, 2020

The Harrison Hills City Board of Education met in regular session on April 30, 2020 at 7:00 pm in the auditorium at Harrison Central. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board approve the following sets of minutes:

February 27, 2020      March 11, 2020      April 16, 2020

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, Yes; Mr. Watson, yes. The president declared the motion approved.

## Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Allen, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Treasurer's Report

Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report for the months of February and March, 2020; the bank to reconciliation for the months of February and March, 2020.

Accounts Payable: The accounts payable for the months of March and April, 2020 along with the following then and now certifications from April:

Page	Vendor	Invoice	Amount
27	Scholastic Book Fairs	W4725232BF	\$12,269.41
49	The Village Network	191031-HHSD	\$ 5,400.00
49	The Village Network	190930-HHSD	\$ 5,400.00
49	Zonar Systems, Inc	SI440550	\$ 8,064.00

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## Appropriation Revision:

Increase General Fund 001 \$7,500,000.00

## Transfer:

Transfer From General 001  
To Capital Improvement 070-9020 \$7,500,000.00

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Visitors

The following is a list of those visitors that signed in: Cindy Friend, Cheyenne Twaddle, RaeAnn Sowers, Shirley Voich and Kenny Skinner.

## Staff Report

- Director of Operations: Mr. Saffell reported
  - Custodial staff will start back on Monday and they will be following the Governor's guidelines.
  - He has appreciated all the volunteers that have helped in preparing and delivering the meals. He thanked Kelly Howes and Jenny Gibson for taking the lead on this.
  - Provided a hand out of the softball field
  - Discussed the parking lot at the former high school
  - The field turf maintenance will be done the middle of June
  - The board may notice the smeared glass on the doors, but this is due to the daily spraying of disinfectants

## Superintendent's Report/Correspondence

- Mrs. Snider said that 90% of all cutting of the grass is being done by Mr. Saffell and a few volunteers and she appreciates all he and our volunteers have done.
- The media that is being put out by the High School and Elementary School is very nice.
- The Ohio Oil and Gas Association donated \$1,500 to buy hot spots for students. The district is working to determine which students are in need of one.
- She provided information about the graduation contingency plan and shared various options. Mrs. Kenny has a concern with the option that interferes with the county fair. Mrs. Snider this will be adjusted.
- Mr. Allen would like to see each student get 6 tickets and for the graduation to still be held. He feels there is plenty of room.
- Mr. Watson said that there is still enough time to not rush into a plan. We have till at least the end of May. Mr. Banks asked if there would

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be a prom? Mrs. Snider said she does not see how if we cannot do in June.

## **Board Member Committee Reports**

Mr. Allen spoke as part of the building and grounds committee: he wants the sign down at Westgate that says administrative office. Mr. Saffell said he is working on. Mr. Allen then asked if there is lighting on the flags and was told yes there is. He does not believe he has seen any lighting on. Mr. Allen would also like the tattered OH flag replaced. Mr. Morgan said he has been trying, but the flag has not been in stock. Mr. Allen is also concerned about the gate on the track not be secured. He has a concern that 4 Wheelers will get on the track. Mr. Saffell said he will take care of.

Mr. Watson, public relations committee, would like to commend the continued efforts of all of our staff. The list is long, but the many different efforts don't go unnoticed by the board or the community. From the adopt a senior program, to the drive-by parade this weekend, it truly has been inspiring.

Public Service Recognition Week is May 3<sup>rd</sup> through the 9<sup>th</sup>. He believes it is important to recognize and appreciate all that these individuals are doing for our students and their families in a time of great need. Especially in a time that a partner service such as Public Education is undergoing such unprecedented change. From personal experience, many of these departments are overwhelmed, and that passes through onto the workers. On behalf of the school district, he wanted to say thank you for all that they do for families in our community.

## **Executive Session**

Mr. Allen made the motion, seconded by Mrs. Kenny, that the board adjourn into executive session at 7:34 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute and sale of property. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president reconvened the meeting at 9:16 pm.

## **Personnel**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Mattern, that the following personnel items be approved with Mr. Allen requesting that all girls' basketball coaches being voted on separately:

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Substitute: Approve the following substitutes for the 2019-2020 school year:  
Byron Wilson                      Bus Driver                      effective March 3, 2020

Resignations: Approve the resignation of the following staff:  
Morgan Knight    Vocational Agriculture Teacher    eff August 7, 2020  
Kristina Friend    Help Me Grow                      eff April 13, 2020

Retirements: Approve the retirement of the following staff:  
Judy Burriss                      Special Education Teacher    eff June 1, 2020  
Ken Maxwell                      Bus Driver                      eff August 1, 2020

Return from LOA: Approve the following staff from a return of leave of absences effective  
March 12, 2020:  
Julia Carman                      Amanda Sliva                      Tammy Crall    Bryan Rensi

Certified Renewals: Employ the following individuals as recommended for renewal:

<b>1 Yr. Limited</b>	<b>2 Yr. Limited</b>	<b>3 Yr. Limited</b>
AJ Barsch	Ashley Doren	Orion Bengier
Clayton Crosier	Rachel Wood	Kasey Bethel
Jason Dean	Audrey Zanath	Katie Coffman
Courtney Harper		Teresa Dunlap
Richard Hlivko		Luann Mallernee
Ty Kenny		Jessica Nign
Misty McConnaughy		Mary Paul
Amanda Sliva		Jacob Stout
Breanna Smith		Mike Valesko
Susanna Youko		Richard Vavrock
		Antonette Wright

Continuing Contract: The following staff members hold a professional certificate or a professional educator license and have met the length of teaching service necessary to be eligible for continuing contract status:  
Rebecca Agostini                      Ashley Jacobsen

Class 2 Yr Limited: Re-employ the following classified staff under a two (2) year limited contract:

Emily Carman	Tina Carson	Richard Doty
Larry Harding (custodian)	Chriscel Kelley (secretary)	Jessica Kelley
Erin Lopez	Luke Lutton	Brian Rensi
Jenny Thomas (educ aide)	Ben Smith (bus driver)	Jerry Zende

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**Class Continuing:** The following classified staff are eligible for a continuing contract and having satisfactorily performed their contractual duties are hereby recommended to receive said contract:

Mandi Dulkoski      Jaclyn Cottrell      Shannon Pelegreen  
Ben Smith (custodian) Shonna Stringer

**Title IX Director:** Assign the additional duties of Title IX and Sexual Harassment Director to Duran Morgan for the 2020-2021 school year.

**Admin Notify:** Authorize the Treasurer (pursuant to ORC) to notify the following members of the administrative staff that their contract will expire in 2020. The Board of Education will soon consider to re-employ such administrators:  
Todd Dunlap

**HMG Staff:** Approve the following Help Me Grow staff for a one-year contract for the 2020-2021 school year:

Sherri Birney	Jensey Montgomery
Mary Kakascik	Breann Lamantia
Courtney Mason	Erica Kenner-Stull
Chris Millsap	Chelsea Rusen
Lindsay Pinkerton	Lisa Trushel
Cathy Takach	

**Summer Projects:** Authorize the Superintendent to employ personnel as needed to assist with summer projects.

**RIF Authorization:** Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the district's labor agreements.

**IEP Representative:** Authorize the district's Assistant Superintendent to represent Harrison Hills at IEP meetings held at Harrison County MRDD and elsewhere if students' parents reside in the HHCS.

**FY 21 Supplementals:** Approve the supplementals for the 2020-2021 school year. The supplemental contract is contingent upon the supplemental activity not being cancelled by State of Ohio Executive, Department or Agency Order or any other order or directive of duty authorized Ohio State Officials in relation to COVID-19 that may occur during the pending Governor Mike DeWine's March 10, 2020 Executive Order 2020-01D.

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Raymond	Hibbs	Athletic Director
Samatha	McIntosh	Athletic Director Assistant
Nick	Yourkovich	Athletic Director Assistant
Mike	Valekso	Baseball Varsity
Justin	Clifford	Basketball Varsity Boys
Donnie	Madzia	Basketball Varsity Assistant Boys
Jim	Little	Basketball Reserve Boys
Ty	Kenny	Football Varsity Assistant
Anthony	Hayes	Football Varsity
Bill	Bryant	Football Varsity Assistant
AJ	Barsch	Football Varsity Assistant
David	Nameth	Football Freshman Head
Mark	Smith	Football Reserve
Orion	Bengier	Football Jr. High Head
Todd	Dunlap	Golf Varsity
Brian	Gossett	Golf Reserve
Orion	Bengier	Track Jr. High Boys
Sarah	Hawthorne	Volleyball Varsity
Kasey	Bethel	Volleyball Varsity Assistant
Lyndsey	Hennis	Volleyball Reserve
Emily	Moore	Volleyball Freshman
Tonya	Mitchell	Volleyball 8th Grade
Susan	Wallace	Volleyball 8th Grade Assistant
Tonya	Mitchell	Volleyball 7th Grade
Susan	Wallace	Volleyball 7th Grade Assistant
Richard	McKinney	Wrestling Varsity Assistant
Derek	Gramling	Soccer Varsity Boys
Mindy	Madzia	Soccer Varsity Girls
Caitlin	Brenstuhl	Soccer Varsity Assistant Girls
Bobbi	Parkinson	Bowling Varsity
Katie	Norris	Bowling Varsity Assistant
Angela	Ripley	Marching Band Director
Eric	Zalenski	Marching Band Assistant
Eric	Zalenski	Pep Band
Mikayla	Dulkoski	Marching Band Flags
William	Cashdollar	Percussion
Angela	Ripley	Vocal Music Director
Eric	Zalenski	Vocal Music Director Jr. High
Sunnie	Ruble	Cheerleader Varsity
Karli	Ray	Cheerleader Reserve

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Bailie	Ray	Cheerleader 7th Grade Advisor
Bailie	Ray	Cheerleader 8th Grade Advisor
Nick	Yourkovich	Pep Club Advisor
Sarah	Hawthorne	Senior Class Advisor
Valesko	Mike	Freshman Class Advisor
Nick	Yourkovich	Sophomore Class Advisor
Antonette	Wright	8th Grade Class Advisor
Michele	Huston	7th Grade Class Advisor
Heidi	Shaw	Academic Challenge Advisor
Ashley	Doren	Thespian Advisor
Sarah	Hawthorne	Jr./Sr. High School Yearbook Advisor
Sarah	Hawthorne	Jr./Sr. High School Newspaper Advisor
Ashley	Doren	Play Director-Musical
Derek	Gramling	OVLA-Spanish K-12
Lisa	McAfee	OVLA Grades 1-3
Judy	May	OVLA Math 7-12
Lisa	McAfee	OVLA Math 4-6
Lisa	McAfee	OVLA Science 4-6
Lisa	McAfee	OVLA-Lang Arts/English 4-6
Lisa	McAfee	OVLA-Kindergarten
Rich	McKinney	OVLA PE/Health K-12
Jacob	Stout	OVLA Science 7-12
Audrey	Zanath	OVLA-Lang Art/English 7-12

**Addl Admin Duties:** Assign the additional administrative duties of the following staff for the 2020-2021 school year:

Justin Clifford	Boys' Varsity Basketball
Todd Dunlap	Varsity Golf
Donnie Madzia	Boys' Varsity Assistant Basketball

As long as their assigned activity is not cancelled by State of Ohio Executive, Department or Agency Order or any other order or directive of duty authorized Ohio State Officials in relation to COVID-19 that may occur during the pending Governor Mike DeWine's March 10, 2020 Executive Order 2020-01D.

**Volunteers:** Approve the following volunteer supplemental coaches for the 2020-2021 school year:

Cain Noble	Varsity Football
Bryan Mays	Varsity Football
Tammy Gross	Varsity Cheerleading
Shane Sanders	Varsity Cheerleading

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On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny abstain on Ty Kenny yes to all others; Mrs. Mattern, abstain on Tina Carson yes to all others; Mr. Banks, abstain on Lyndsey Hennis yes to all others. The president declared the motion approved.

Mrs. Snider then said as a team we listen and evaluate; as well as determine if they are of good character for all candidates for positions. She then recommended the following supplemental positions. Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the following:

Nick	Yourkovich	Basketball Varsity Girls
Mike	Angelozzi	Basketball Varsity Assistant Girls
Chase	Smith	Basketball Reserve Girls
Kara	Dunfee	Co-Freshman Basketball Girls
Kaitlin	Elzy	Co-Freshman Basketball Girls

Discussion: Mr. Allen said that he felt for all girls' basketball positions, the program needs shaken up and then a head coach could pick a team to support the head coach.

On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, no; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.

## Business & Operation

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following:

Bus Driver Exams: Authorization to begin making arrangements for the administration of school bus drivers' physical exams, TB tests, and audiograms.

Sidewalk Agree: Approve the State Route 9 Sidewalk Agreement with the Village of Cadiz.

Bids: Authorize the advertisement/solicitation of price quotations/bids for products/services for the 2020-2021: (Trash Removal, Fuel Oil, Motor Oil/Lubricants, Antifreeze, Tires/Tubes and Service, Inspecting Fire Extinguishers and Pest Control)

School Operate – Covid

Approval of Resolution for the Operation of Schools During the Pendency of Executive Order 2020-01D, ODH Director's Order Regarding the





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On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

## Items presented by Board Members

### Board Statement of Record


Mr. Watson spoke on behalf of the board of education. In the face of difficult decisions, it should be noted that the board has never waived in its collective commitment to being a public body of integrity. There is not a situation that the advocacy for children is taken lightly. They firmly believe to suggest otherwise, would be a misguided representation of the members as a governing group, and as caring, dedicated individuals of this community. As adults, difference in opinion and interpretation does not amount to a lack of any of these aforementioned characteristics. In a time when certain decisions are more difficult than others, the board wants to make a statement on the record in regards to the efforts of this group of hard working people; the board and administration.

### Start time of meeting

Mr. Watson asked to revisit the start time of the board meetings. He asked if the board would consider leaving all start times at 6:00 pm. Mr. Allen said he runs a spring/summer business and it would push him, however he could make it work. All others would like the 6:00 pm start time. Therefore, Mr. Allen made the motion, seconded by Mrs. Mattern for all future regular monthly meetings to begin at 6:00 pm. On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

### Adjourn

Mr. Watson made the motion, seconded by Mrs. Kenny, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest