

Harrison Hills City Board of Education

Organizational Meeting Held January 14, 2021

The Harrison Hills City Board of Education held its organizational meeting on January 14, 2021 at 6:00 p.m. in the auditorium of Harrison Central in Cadiz, OH. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio tape of the meeting is on file.

President Pro-Tem: Mr. Watson, president pro-tempore, led the board in the Pledge of Allegiance and called the meeting to order.

Election of Officers

Mrs. Kenny made the motion to open nominations of president. Mr. Allen then nominated Mr. Watson. Mr. Banks then seconded the nomination. Mrs. Mattern then made the motion to close nominations. Roll call for the election of Mr. Watson as president: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. Mr. Watson is named president.

Mrs. Kenny made the motion to open nominations of vice president. Mrs. Mattern then nominated Mr. Allen. Mr. Watson seconded the nomination. Mr. Banks made the motion to close nominations. Roll call for the election of Mr. Allen as vice president: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, abstain. Mr. Allen is named vice president.

Administer Oath of Office to President and Vice President

The oath of office was administered by the treasurer to Mr. Watson, president, and Mr. Allen, vice president.

Set date, time and place for holding Regular Board Meetings

Mr. Allen made the motion, seconded by Mrs. Kenny, that the board meetings be held at the administrative office in Cadiz, OH. Meetings should not go beyond 3 hours unless extended by a majority vote. The following dates and times were set:

<u>Date</u>	<u>Time</u>	<u>Meeting Type</u>
January 14, 2021	6:00 p.m.	Organizational
January 28, 2021	6:00 p.m.	Regular
February 25, 2021	6:00 p.m.	Regular

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March 25, 2021	6:00 p.m.	Regular
April 29, 2021	6:00 p.m.	Regular
May 27, 2021	6:00 p.m.	Regular
June 24, 2021	6:00 p.m.	Regular
July 29, 2021	6:00 p.m.	Regular
August 21, 2021	6:00 p.m.	Regular
September 30, 2021	6:00 p.m.	Regular
October 28, 2021	6:00 p.m.	Regular
November 18, 2021	6:00 p.m.	Regular
December 16, 2021	6:00 p.m.	Regular

On roll call: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

Establish Service Fund

ORC provides for the setting aside from the general fund a sum not to exceed two dollars per pupil or \$20,000, whichever is greater, into a "Service Fund". The purpose of the service fund is to pay the expenses actually incurred by Board members in the performance of their duties and for in-service training and development (attending workshops, seminars, conferences and conventions) and other expenses in connection with assigned duties as permitted by law. Mr. Watson made the motion, seconded by Mr. Allen, that the Board of Education will appropriate the sum of \$10,000.00 into the Service Fund for the 2021 calendar year. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.

Participation in District Benefit Program

Mrs. Mattern made the motion, seconded by Mrs. Kenny, to authorize for each Board Member to participate (at his/her own expense) in the group benefit plans as provided to employees of the district. On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

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Standing Authorization – Treasurer

Mr. Banks made the motion, seconded by Mr. Allen, that the Board authorizes the Treasurer to make payment of invoices and to take advantage of all discounts on a regular basis provided approval of payment has been submitted via SCView. All invoices paid will be presented to the board of education at each regular monthly meeting. On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

Standing Authorization-Treasurer

Mr. Banks made the motion, seconded by Mrs. Kenny, that the board authorize the Treasurer to invest monies (active, inactive, and interim) at the best available rate(s) in such investments as are permitted by statute and in accordance with Board Policy DFA-R, secure advance payment on tax settlements, borrow funds to meet payroll and accounts payable. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

Standing Authorization-Superintendent

Mrs. Kenny made the motion, seconded by Mr. Allen, that the Board authorize the Superintendent to employ personnel necessary to fill vacancies, to serve as purchasing agent for the district, and to perform other ministerial duties on behalf of the Board of Education as are necessary for the operation of the schools by acting in the capacity of chief administrative officer of the district. On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

Spending to serve public purpose

Mrs. Mattern made the motion, seconded by Mrs. Kenny, to permit the Superintendent, at the discretion of the Board, to honor its employees and non-employees with plaques, pins, and other tokens of appreciation to include meals, refreshments or other amenities which further the interest of the District. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.

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Adoption of the Annual Budget Request for FY2022

Mr. Allen made the motion, seconded by Mr. Banks, that upon the recommendation of the Treasurer and Superintendent that the Board of Education approve/adopt the proposed Annual Tax Budget (asking budget) for FY2022 (as presented at the Budget Hearing on January 14), send it to the county auditor and authorize its submission to the Harrison County Budget Commission for the fiscal year commencing July 1, 2021. On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

Authorize Superintendent

Mrs. Kenny made the motion, seconded by Mrs. Mattern, to authorize Dana Snider, Superintendent, to accept/reject resignations on behalf of the board of Education. (All decisions will be shared with the board of Education) On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

Authorize Superintendent

Mr. Watson made the motion, seconded by Mr. Banks, to authorize Dana Snider, Superintendent, to approve/disapprove all Use of Facilities prior to the Board of Education meeting if necessary. (All decisions will be shared with the Board of Education). On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

JVS Appointment

Mr. Banks made the motion, seconded by Mr. Allen, that the board approve resolution 011401 for the appointment to Belmont Harrison Joint Vocational School District Board of Education for Deborah Kenny for a three-year term of office to commence on January 1, 2021 and expire on January 1, 2024. On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.


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Board Discussion

Mr. Allen shared with the board that he is seeing the use of online ordering of merchandise from students for student sales more and more. For example, the FFA fruit sale. He realizes that COVID has contributed to this as well as increased use of technology, but it is a shame that the experience of going door to door and personally asking someone to purchase has not been encouraged more.

Adjourn

Mr. Watson made the motion, seconded by Mrs. Kenny, that the organizational meeting of the board of education be adjourned. On roll vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



Approve



Attest