

Harrison Hills City School District Board of Education  
Regular Meeting Held April 27, 2023

The Harrison Hills City Board of Education met in regular session at 6:00 pm on April 27, 2023 in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Kenny, Mrs. Mattern, Mr. Banks and Mrs. Willis. An audio recording of the meeting is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mrs. Willis made the motion, seconded by Mrs. Mattern, that the board approve the minutes of the regular meeting held March 22, 2023. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mr. Banks made the motion seconded by Mrs. Kenny, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Treasurer's Report**

Mrs. Mattern made the motion, seconded by Mrs. Willis, that the board approve the following treasurer's report:

Financial: The financial report for the month of March, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of April, 2023 along with the following then and now certifications:

Page	Vendor	Invoice	Amount
7	Riddell	951782506	\$ 3,927.97
13	Applewood Center Inc	Oct/2022	\$20,609.11
13	Applewood Center Inc	Nov/2022	\$19,944.30
13	Applewood Center Inc	Jan/2023	\$20,609.11
13	Applewood Center Inc	Feb/2023	\$ 5,318.48
13	Applewood Center Inc	Dec/2022	\$20,609.11
31	Impact Academy	37184-B	\$ 4,905.00
31	Impact Academy	37184-A	\$ 4,905.00

Transfer The following transfer:  
From General Fund 001  
To Athletics 300-911A \$5,000.00

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On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, abstain on Sargus Juvenile Center yes to all others; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.

### **Staff Report**

Mr. Hibbs gave out a certificate for recognition to athletes for special recognitions they had received for All Ohio in Football, 2<sup>nd</sup> Team All Ohio, Wrestling All Ohio and OASHA Spirit State Champ Cheer Squad. Many of the athletes were in attendance.

### **School Security**

Mr. Saffell – The install for the Security Gate by the dock and track will be done after school is out. There will not be a May safety meeting since we have already had 4 this year. The outdoor classroom is moving right along.

### **Superintendent's Report/Correspondence:**

Mr. Morgan shared this is a busy time of the year. A successful prom was held last weekend. We are mid-season for track, softball and baseball. The choir and instrumental music concerts were this week. The Ruritan Banquet will be next week. Sr. Recognition will be on the 21<sup>st</sup> with graduation on the 26<sup>th</sup>. At the board members stations are some materials to highlight the English Language Arts curriculum that will be adopted for next year.

### **Board Member Committee Reports**

Mrs. Kenny and Mrs. Mattern walked through the building prior to the board meeting and judged doors that was part of the ALL Team contest. They also noted they could see the outdoor learning area from the inside and it looks really nice.

Mr. Watson said negotiations will resume on May 3 and 8. He is hopeful for a tentative agreement by the next time the board meets.

### **Executive Session**

Mr. Banks made the motion, seconded by Mrs. Mattern for the board to adjourn into executive session at 6:26 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president reconvened the meeting at 8:25 pm.

### **Personnel**

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Willis, that the board approve the following personnel items:

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Resignation: Approve the resignation of Collin Albaugh effective 04/17/2023.

Substitutes: Approve the substitute employees for the 2022/23 school year:  
Maria Lopez Van Driver, Bus Driver  
Erin Smith Teacher  
Reanne Brooks Teacher  
Collin Albaugh Bus Driver, Maintenance

Authorize RID: Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the district's labor agreements.

Employ Summer: Authorize the Superintendent to employ personnel as needed to assist with summer projects.

Extended School Year:  
Approve the following staff for the extended school year to be used on an as needed basis, based on student enrollment.  
Lisa McAfee Nicole Yeager Nichole Utter  
Beth Burgey Rich McKinney Louan Demas  
Heather Soos Dominic DeFilippo Jen Starr  
Tina Coffman  
Tammy Crall (bus driver) Ben Smith (bus driver)

Discussion: Mrs. Kenny said she is thrilled to see students come back here and work.

On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

**Business & Operation**

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the following:

Board Policy: Approve the second reading and adopt the following policies:

- 6.16 Student Records
- 6.51 Procurement & Administration of Overdose Reversal Drugs
- 7.08 Achievement Testing Policies
- 7.27 College Credit Plus
- 7.34 Career Advising
- 8.01 Investment Policy
- 9.04 Gifts, Grants, and Donations

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Student Accident FY24:

Approve Guarantee Trust Life Insurance Co. for Student Accident Insurance for FY24.

FCFC Fiscal Agent Change:

Approve Harrison County Ohio Department of Job and Family as the administrative/fiscal agent for the Harrison County Family and Children First Council effective July 1, 2023.

Tax Rates:

Approve the following tax rates for Tax Year 2022

General: 3.40 Inside Operating Mills  
31.35 Outside Operating Mills  
Bond Issue: 4.48 Outside Mills; Collecting at 2 Mills  
Classroom Facilities: .50 Outside Mills

OH Coalition:

Approve the membership to Ohio Coalition for Equity and Adequacy for the 2023/24SY.

Rate Pay Extended School Year:

Approve the rate of pay for the extended school year instructional program: (ESSER Funding)  
Teachers \$50.00/hr Bus Drivers \$25.00/hr

W/C TPA:

Approve Minutemen HR Management Services as the district's TPA for Workers Compensation for group rating effective January 1, 2024.

Preschool Fee Schedule:

Approve the 2023/24 Preschool Fee Schedule.

Monthly Fee:

<125%: \$00.00  
125-149%: \$40.00  
150-174%: \$50.00  
175-184%: \$60.00  
185-199%: \$70.00  
200%: \$75.00  
201% +: \$80.00

Cafeteria Prices:

Renew the following breakfast and lunch prices for FY24:

Student: Free Breakfast  
\$0.40 Reduced Lunch all Students  
\$2.90 Elementary Lunch  
\$3.00 Junior High/High School Lunch  
Adult: \$2.55 Breakfast \$4.00 Lunch

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Titan Energy: Approve Resolution 04272301 to ratify the agreement for the purchase of Natural Gas Supply for the period commencing April, 2023  
(Titan Energy via OMERESA co-op purchasing).

RATIFYING THE AGREEMENT FOR THE PURCHASE OF NATURAL GAS SUPPLY FOR THE PERIOD COMMENCING April 2023.

WHEREAS, The School District is a member of the Ohio Mid-Eastern Regional Educational Services Agency (“OME-RESA”), a body authorized by state statute to aggregate purchasing needs of schools and related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, OME-RESA has partnered with Titan Energy to perform a competitive bid on its behalf to solicit pricing from retail natural gas service providers for its members and agency affiliates; and

WHEREAS, as a result of this competitive bid the winner has agreed to supply the School District with natural gas at a rate and term as endorsed by OME-RESA; and

WHEREAS, upon entering into a contract, starting in June of 2023 the price per DTH/MCF will remain constant for the term of the agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HARRISON HILLS CITY SCHOOL DISTRICT, COUNTY OF HARRISON, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby approve the natural gas supply purchase agreement executed on this 27th day of April, 2023.

Section 2. This Board hereby ratifies the signature of the Treasurer, Superintendent or their designated alternate for the purchase of natural gas supply pursuant to the natural gas supply agreement signed this 27th day of April 2023.

Accept/Award Bids:

Accept and award the following bids:

Parking Lots & Entrance Resealing:	Blackies Sealing
Broadcast Studio & Building Alterations:	Border Patrol LLC
Security Gate Project:	Southeast Security Cooperation
Decorative Fencing Project:	Borchert Fence Company

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Bus Physicals: Approve WVU/Harrison Community Hospital to administer the required physical examinations to school bus drivers for the 2023/24 school year. The Board will assume financial responsibility for such exams until June 16, 2023, then it becomes the financial responsibility of the driver.

Solicit Bids: Authorize the advertisement/solicitation of price quotations/bids for products/services for the 2023/24 (Trash Removal, Fuel Oil, Motor Oil/Lubricants, Antifreeze, Tires/Tubes and Service, and Pest Control)

Audiograms: Approve the Harrison County Health Department personnel to administer audiograms to school bus drivers.

On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

**Use of Facilities**

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Kenny, that the board approve the following:

Cadiz American Legion.....Vietnam Veterans Remembrance Day Program.  
...Stephenson Center March 29, 2023 11:00 a.m.- 2:00 p.m.... .....Waived

Harrison Co. Dept of Job & Family Services...Child Abuse Awareness  
Month...Stephenson Center April 29,2023 9:00 a.m.- 3:00 p.m.....Concession  
stand/parking lot .... A rental & custodial fee may be charged if needed.

Harrison Regional Chamber.....Craft Fair Plus Family Fun..... HC  
Gymnasium June 3, 2023 (9:00 a.m.-8:00 p.m.) ..... A rental & custodial fee  
may be charged if needed.


Ohio Mid-Eastern Governments Association.....May Board Meeting .....Press  
Box Wagner Field May 16, 2023 (10:30 a.m.-2:30 p.m.).....A rental &  
custodial fee may be charged if needed.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny,  
yes; Mrs. Mattern, yes. The president declared the motion approved.

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**Adjourn**

Mr. Watson made the motion, seconded by Mrs. Kenny, that the board adjourn its regular meeting. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the meeting adjourned.

  
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Approve

  
\_\_\_\_\_  
Attest

