

# Harrison Hills City School District Board of Education

## Regular Meeting Held July 25, 2019

The Harrison Hills City Board of Education met in regular session on July 25, 2019 at 7:00 pm at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio recording is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

### Approval of Minutes

Mr. Madzia made the motion, seconded by Mrs. Mattern, that the board approve the minutes of the regular meeting held on June 27, 2019. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

### Acceptance of Agenda and Addendum

Mr. Watson made the motion, seconded by Mr. Allen, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

### Treasurer's Report

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the following treasurer's report:

Financial: The financial report for the month of June, 2019 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of July, 2019 and the following then and now certifications:

Page	Vendor	Invoice	Amount
5	Rich & Gillis Law Group	9678	\$ 4,125.45
28	Hylant Administrative	219172	\$ 7,074.00
30	Hammond Construction	1	\$126,171.68

On roll call vote: Mrs. Mattern, yes; Mr. Watson, abstain on Belmont Harrison Juvenile District yes to all others; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

### Visitors

No visitors signed in.

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**Staff Report**

Angela Ripley & Eric Zalenski were there to present a planned trip by the Band and Select Choir to Orlando Florida in 2021 and ask if the board would allow them to move forward with planning so they begin fund raising.

**Superintendent's Report/Correspondence**

Mrs. Snider shared that things are on track for submitting the final occupancy permit by next Tues/Weds. Moving of the teacher's crates will begin Fri., Mon and Tues with the grand opening on August 10.

**Executive Session**

Mr. Allen made the motion, seconded by Mr. Madzia, that the board go into executive session at 7:24 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute and sale of property. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:07 pm.

Mrs. Kenny stated before moving on with agenda that she would like the approval of the band/choir trip presented by Mrs. Ripley and Mr. Zalenski to be added to the Student Section of the agenda.

**Personnel**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the following:

- Employ Admin: Approve the following Administrative Contract beginning the 2019-2020 school year:  
Stephanie McKinney                      Assistant Principal      3 Year Contract
- Employ: Approve the hiring of the following personnel for the 2019-2020 school year:  
Susanna Yourko                      PreK Teacher (pending BFBI)  
A.J. Bausch                              6<sup>th</sup> Grade HC Elem (pending BFBI)  
Emily Carman                              Bus Driver                      4.25 hours
- Resignation: Approve the resignation of the following personnel:  
Brianna Baker                              Teacher                      Effective 7/31/2019
- Employ HMG: Employ Shelley Wilkin for Help Me Grow effective 7/30/19.

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Title Change/Addl days:

Approve title change from Director of Operations/Principal to Director of Operations/Assistant Superintendent and transitional work days for Mike Saffell. During the month of July, Mr. Saffell will transition into the position of Director of Operations and days will be submitted via a timesheet for payment.

Resignation:

Approve the resignation of Janine Dodd's as bus driver effective August 21, 2019.

Employ:

Approve Misty McConaughy as a 7-12<sup>th</sup> Grade Language Arts at HCHS.

Substitutes:

Approve the substitutes for the 2019-2020 school year.

L-Name	F-Name	LPN		Teacher		Degree Type	Caft	Secr	Cust	Bus Dr
		RN	ParaPro	Tutor						
Allen	Gloria					Elementary 1-8				
Bardall	Martha			X		Elementary 1-8				
Basiletti	Brent		X				X		X	
Beetham	Bonnie			X		Elementary 1-8				
Bittinger	Elisabeth		X					X		
Bryant	Brad			X		Substitute ST				
Bumgardner	Jessica			X		General Substitute				
Carson	Tina	RN	X				X			
Coffman	Becky			X		Substitute LT PreK-3				
Cole	Crystal			X		Substitute ST				
Cook	Mandi			X		Substitute ST				
Cook	Mandi	RN						X		
Cottrell	Jaclyn							X	X	
Cutri	Devin			X		Language Arts, Reading, Social Studies 4-9				
D'Alesio	Lois			X		Lang Arts LT				
Dodds	Emily			X		Substitute ST				
Donley	Jacob			X		Substitute ST				
Doty	Richard								X	X
Emerick	Greg						X	X	X	
Etter	Jody			X		Substitute ST				
Etter	Jody		X							
Famal	Autumn	RN								
Fletcher	Joseph						X		X	
Foldi	Lawrence								X	
Foreman	Christine						X	X		
Hallberg	Gary			X		Substitute ST				

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McAfee	Carol					X			
Hawthorne	John							X	
Heavilin	Rich			X	Substitute LT Career 4-12				
Heavilin	Alexis			X	PreK				
Hercules	Amy			X	PreK-3				
Hercules	Brittany	LPN							
Hilton	Samantha	LPN	X						
Hittle	Amberly			X	Substitute ST				
Howell	Jackie			X	Substitute LT P-3				
McConnell	Jamey					X	X	X	
Kuryn	Judy			X	Substitute ST				
Lee	Melissa		X			X	X	X	
Mayle	Larry		X	X	Substitute ST				
McEndree	Julie					X	X		
McAfee	Jessica	LPN							
McCombs	Barbara		X				X		
McCombs	Mike			X	Substitute ST				
Mizer	DeeDee		X			X	X		
McCue	Sue						X		
Moore	Tanya		X			X	X		
McPeak	Julie			X	Substitute ST				
Miller	Amanda			X	Math, Social Studies 4-9				
Smith	Susan					X	X		X
Mizer	Holland		X	X	Substitute				
Mizer	Holland			X	Substitute				
Moore	Paul			X	Substitute ST				
Morgan	Dewey			X	Substitute ST				
Morrison	Amy	RN							
Myers	Joe								X
Nicholson	Teresa			X					
Patterson	Bree		X						
Patterson	Bree			X	Substitute ST				
Peck	Thomas			X	Substitute LT Language Arts				
Puskarich	Emily			X	Prek-3/4-9 Math				
Raber	Dara								X
Rinkes	Amie			X	Substitute LT Career Technical 4-12				
Rogers	Donald							X	
Salsberry	Cathy			X	Elementary 1-8				
Shaw	Jocelyn	RN							
Smith	Chace			X	Substitute General Education				
Smith	Kimberly					X	X		

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Smith	Ben								X
Steffl	Richard								X
Stephenson	Nancy			X	Elementary 1-8				
Tharp	Bert			X	Elementary 1-8				
Thompson	Marcy						X		
Trushell	Samantha						X		
Tullis	Kristi			X	Substitute ST				
Wallace	Jamie		X			X	X		
Yeske	Sandy			X	Substitute LT Elem 1-8				

On roll call vote: Mrs. Kenny, yes; Mr. Allen, abstain on substitutes yes to all others; Mr. Madzia, yes; Mrs. Mattern, abstain on subs Tina Carson, Emily Dodds and Carol McAfee yes to all others; Mr. Watson, yes. The president declared the motion approved.

**Business & Operation**

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Allen, that the board approve the following:

**Adult Support Group:**

Approve the following adult support groups to be included with the district's liability policy:  
Harrison Central Cheerleaders  
Harrison Central Volleyball

**Caft Change:**

Authorize the establishment of a change fund for the cafeteria for the 2019-2020 school year in the amount of \$125.00. The Head Cook will be the person responsible for the change fund.

**K-12 Contract:**

Approve the renewal of the Five Year Forecast License Agreement with K-12 Consulting for FY20.

**Continental Office:**

Approve contract with Continental Office Branding for experiential graphics service.

**Constellation Elect:**

Approve Ohio Electricity Supply Agreement with Constellation.

**Survey Contract:**

Approve Hamilton and Associates for Field and Office work necessary to perform a survey split of property in Hopedale.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

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Students

Upon the superintendent's recommendation, Mr. Madzia made the motion, seconded by Mr. Allen, that the board approve the following:

Foreign Exchange: Approve request to place the foreign exchange student, who falls under approved programs, in our schools for all of the 2019-2020 school year. All Board rules and policies must be followed.

Alexis Gonzalez Paraguay  
Guilherme Martimbianco Bernardes Brazil

Open Enrollment: Accept applications for Interdistrict students and Intradistrict students and approve their attendance under the district's open enrollment program for the 2019-2020 school year.

Madison Dombroski	Grade 8	from Buckeye Local
Annabelle Bowersock	Grade K	from Buckeye Local
James Brooks	Grade 9	from Claymont
Ellana Guthrie	Grade K	from Union Local
Audrey Whitacre	Grade K	from Buckeye Local
Angelina Utter	Grade 7	from Buckeye Local
Austin Utter	Grade 4	from Buckeye Local
Cole Saiter	Grade 7	from Buckeye Local
Andrew Saiter	Grade 9	from Buckeye Local

Band/Choir Trip: Approve the band/choir trip to Orlando, Florida in the 2020-2021 school year.

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Items presented by Board Members

Mrs. Mattern shared that there has been some great interviews this year for filling vacant positions.

Mr. Madzia asked about the fallen tree by the Barr Building and Mrs. Snider shared it is considered an Act of God, however on Monday the removal of the tree will begin.

Adjourn

Mr. Madzia made the motion, seconded by Mr. Watson, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



Approve



Attest