

# Harrison Hills City School District

Regular Meeting Held August 26, 2021

The Harrison Hills City Board of Education met in regular session on August 26, 2021 at 6:00 pm in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio recording is on file.

President Presides: Mr. Watson led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mrs. Kenny made the motion, seconded by Mr. Allen, that the board approve the minutes of July 29, 2021 and the following correction to the minutes of June 24, 2021 page 6 of 20: Brenda Beckett as Instructional LD K-6 Aide not Educational Aide. On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

## Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Treasurer's Report

Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report for the month of July, 2021 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of August 2021 with the following then and now certification:

Page 13	Riddell	Inv# 60431131	\$4,399.82
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Transfer/Advance: The following transfer and advances:

	Amount	From:	To:
Transfer to Athletics from G.F	\$ 4,921.00	001	300-911A
Advance to Close July21	\$ 29,375.25	001	439-9921
Advance to Close July21	\$ 77,505.36	001	507-9021

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Advance to Close July21	\$ 4,097.48	001	507-9022
Advance to Close July21	\$ 1,194.48	001	510-9920
Advance to Close July21	\$ 22,223.57	001	516-9921
Advance to Close July21	\$ 35,917.34	001	572-9921
Advance to Close July21	\$ 4,079.59	001	572-9991
Advance to Close July21	\$ 1,590.01	001	587-9921
Advance to Close July21	\$ 26,048.00	001	590-9921
Advance to Close July21	\$ 1,721.68	001	599-9921
Repayment of Advance to Close July21	\$ 29,375.25	439-9921	001
Repayment of Advance to Close July21	\$ 77,505.36	507-9021	001
Repayment of Advance to Close July21	\$ 4,097.48	507-9022	001
Repayment of Advance to Close July21	\$ 1,194.48	510-9920	001
Repayment of Advance to Close July21	\$ 22,223.57	516-9921	001
Repayment of Advance to Close July21	\$ 35,917.34	572-9921	001
Repayment of Advance to Close July21	\$ 4,079.59	572-9991	001
Repayment of Advance to Close July21	\$ 1,590.01	587-9921	001
Repayment of Advance to Close July21	\$ 26,048.00	590-9921	001
Repayment of Advance to Close July21	\$ 1,721.68	599-9921	001

## Records Commission:

Mrs. Harding shared that the records commission met prior to the start of the regular meeting. Mrs. Harding, Mrs. Snider and Mr. Watson were in attendance. A schedule of records was reviewed for disposal and it was agreed to dispose of the records.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the treasurer's report approved.

## Staff Report

- Mr. Duran Morgan spoke concerning the professional development provided to the teachers on Weds. the 18<sup>th</sup>. There were a variety of small sessions on various topics that was led by several staff members. It was a great start for the new year. The day ended with a brief overview of the teacher evaluation tool.
- Mr. Mike Saffell shared that we are still continuing to spray classrooms and busses. Masks will still be worn on the bus. There were 1,160 students signed up to ride busses and of that number there are probably close to 800 riding. We have 18 drivers and routes. It is taking 15 minutes in the morning to unload and 19 minutes to load in the afternoon. The furthest stop from the school has a pickup time 6:00



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am. He also said that the new football stadium lights are in. He was also trained on the heating and cooling at the softball stadium.

## Superintendent's Report/Correspondence

Mrs. Snider thanked Mr. Morgan and Mr. Dunlap for the professional development that was done for the teachers. It was very well received. Bussing has been very good this year and thanked Mr. Saffell. Open house was one of the best attended. During open house the Health Department had a vaccination clinic. 10 students were vaccinated. In addition, the Back to School Rally had 20 community partners and was very well organized and attended. Athletic events are doing well. A COVID email to students and staff was sent out. It is recommended they wear a mask. Some are doing this. OVLA had over 300 students enrolled last year. Right now there are only 47. We are excited to see the students come back. She is also asking that the board approve an additional paraprofessional that is needed for special education students.

## Board Member Comments/Committee Reports

Mr. Allen suggested for Open House next year someone be stationed by the elevators to bring those that cannot climb steps up and down.

Mr. Banks said he liked how the teachers let the students know that supplies were being provided. It was nice to see at the rally the staff helping out. Mr. Banks also asked if block scheduling was going to be done? Mrs. Snider no because for some staff the block time was not utilized correctly and there was too much down time.

Mrs. Kenny asked when was after school starting. Mrs. Snider said the Tues. after Labor Day and it will run till 5:00 pm. Mrs. Kenny said she was sad to hear of our former teacher's (Mrs. Alleman) passing. She extended her sympathy to Mr. Alleman, also a former employee.

Mr. Watson said he appreciated the information Mrs. Snider got out to make it clear about the guidelines concerning COVID.

Mrs. Mattern added the information was everywhere. Nobody should have been missed seeing it.

Mr. Allen agreed the open house and rally went very well. However, he did not see many go and look at the busses. Mr. Saffell said he saw that too and would look to change that next year.



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## Executive Session

Mr. Allen made the motion, seconded by Mr. Banks, that the board adjourn into executive session at 6:37 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:23 pm.

## Personnel

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board approve the following items:

- Employ Stull:           Employ the following for the 2021-2022 school year:  
Marc Stull               Assistant Mechanic effective 09/09/2021  
                                 (Pending Bus CDL by 10/01/2021)
- Substitutes:           Approve the substitute employees for the 2021-2022 school year.
- |                  |   |
|------------------|---|
| Lisa Hvilko      | Teacher   |
| Sandra Dickey    | Cafeteria, Secretary  |
| Lane Harding     | Custodian (Pending BFBI)  |
| Danielle Ferrell | RN, Paraprofessional  |
| James Dillard    | Teacher (Pending certification)   |
| Sabrina Dawson   | Custodian, Cafeteria, Paraprofessional (Pending BFBI)                                     |
| Frank Nameth     | Teacher (Pending BFBI)  |
| Marc Stull       | Mechanic  |
| Abigail Kaiser   | Teacher (Pending license & BFBI)  |
| Kendra Davia     | Secretary, Educational Aide (Pending license & BFBI)                                      |
| Sabrina Dawson   | Custodian, Cafeteria, Educational Aide<br>(Pending license & BFBI)                        |
| Michelle Kernya  | Custodian, Cafeteria, Secretary, Bus Driver,<br>Educational Aide (Pending license & BFBI) |
| Bailee Fulton    | Teacher (Pending license & BFBI)  |
| Frank Nameth     | Teacher (Pending BFBI)  |
| Andrew Bowersock | Custodian, Bus Driver (Pending license & BFBI)  |
| Robin Blake      | Educational Aide (Pending license & BFBI)   |
| Danielle Porter  | Teacher (Pending license & BFBI)  |
- Supplemental:       Approve the supplementals for the 2021-2022 school year:  
Mia Lewis               Marching Band Flag



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Volunteer: Approve the supplemental volunteers for the 2021-2022 school year:  
Susan Wallace Volleyball

On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Banks, that the board the following resignation:

Joelle Jones effective 08/23/21

On roll call vote: Mr. Watson, yes; Mr. Allen, no; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

## Business & Operation

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Allen, that the board approve the following:

Caft change fund: Authorize the establishment of a change fund for the cafeteria for the 2021-2022 school year in the amount of \$125.00. The Head Cook will be the person responsible for the change fund.

Bus Routes: Approve the school bus routes, collection points, drop-offs, turn around, and schedule is as currently established by Mr. Saffell. Also, grant authority to Mr. Saffell and the Superintendent to make adjustments and changes as deemed necessary to ensure rider safety and transportation efficiency during the 2021-2022 school year.

Adult Support: Approve the following Adult Support Groups to be included with the district's liability policy:  
Harrison Central Cheerleaders Parents Club  
Harrison Central Music Boosters

## Julian/Grube Complilation

FCFC/HMG Approve a 3 year contract (FY21, 22 & 23) with Julian & Grube for the yearly Compilation Report for Family/Children First Council and Help Me Grow Funds.





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- OAPSE MOU: Approve the OAPSE MOU for employees who are employed in two job classifications at the same time.
- Eastern Gateway: Approve the FY22 Field Observation agreement with Eastern Gateway Community College.
- Addl Duties Admin: Approve the assignment of additional duties to the following administrators for FY22:
- |                 |                                   |
|-----------------|-----------------------------------|
| Ray Hibbs       | Varsity Volleyball                |
| Justin Clifford | Varsity Boys Basketball           |
| Donnie Madzia   | Varsity Assistant Boys Basketball |
| Todd Dunlap     | Varsity Golf                      |
- Jeff ESC Contract: Approve the Jefferson County ESC Service Contract for FY21-22.
- Kendall Contract: Approve an agreement for professional services with Kendall Behavioral Solutions for FY22.
- Convey Roadway: Approve resolution 08262101 to authorize the conveyance and dedication of roadway.

WHEREAS, certain real property of the Board, generally known as Liggett Lane, is a roadway, not needed for school purposes and being approximately 4.987 acres, as described in Deed Book Vol 246 p. 486 of the Deed Records of Harrison County and being tax parcel #05-0002295-000; and

WHEREAS, the Board now desires to convey and dedicate said real property to The Village of Cadiz pursuant to O.R.C. §3313.41(B) and (C);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Harrison Hills City School District, Harrison County, Ohio, that:

**Section 1:** The Board hereby authorizes the conveyance and dedication of the real property referred to above to The Village of Cadiz in consideration of The Village of Cadiz to maintain said roadway.

**Section 2:** The Board does hereby authorize and direct the Board President, Superintendent and the Treasurer to do all other things necessary in order to accomplish the conveyance and dedication of such real property, subject to the reservation of mineral rights and the right to remove the same.



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**Section 3:** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were done in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, or otherwise in compliance with all legal requirements.

Records Disposal: Approve the disposal of records RC-3 as approved by the records commission on Aug 26, 2021.

Safe/Healthy Plan: Approve the revised safe and healthy plans for the 2021-2022 school year.

1<sup>st</sup> Reading Policy: Approve the first reading of the following policies:

- 3.02 Criminal Records Check
- 6.15 Graduation/Diploma Requirements
- 6.40 Transportation
- 6.57 Children in Foster Care (New)
- 7.05 Remediation-Intervention Program for Reading Skills
- 7.06 Diagnostic Assessments
- 7.24 College Credit Plus
- 8.13 Procurement with Federal Grants/Funds

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

### Students

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mr. Banks, that the board approve the following open enrollment applications for the 2021-2022 school year.

Last	First	Grade	Home School
Barnes	Rowan	K	Carrollton
Brooks	Brianna	5	Wedgewood
Brooks	Dameion	7	Wedgewood
Dodds	Cadence	4	Indian Creek
Eickleyberry	Ashlee	3	Indian Creek
Harris	Payto-Jo	1	Indian Creek
Howell	Brooklyn	PreK	Carrollton
Logsdon	Bailey-Elizabeth	5	Indian Creek
Muse	Christopher	K	Buckeye Local
Stull	Madison	11	Conotton Valley
Sweeney	Halei	6	Buckeye Local



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On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Use of Facilities

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Banks, that the board approve the following:

Fadeaway Fitness.....gymnasium .....Harrison Central September 12, 2021 (12:00 p.m.-5:30 p.m.).....basketball camp. .... NRC; however, fees may be charged if needed.

Amanda's Dance Academy..... auditorium.....Harrison Central December 11, 2021 (8:00 a.m.-2:30 p.m.).....dance recital... NRC; however, fees may be charged if needed.

Harrison Huskies Bidy Cheer.....Harrison Central August 24, 2021-October 15, 2021 (2:45-4:30 p.m.).....cheer practice..... NRC; however, fees may be charged if needed.

Harrison Music Boosters.....Westgate September 6, 2021 (12:00 p.m.-4:00 p.m.).....community tailgate..... NRC; however, fees may be charged if needed.

Silver Sneakers..... gymnasium.....Stephenson Center September 2, 2021-June 30, 2022 (9:00 a.m.-11:30 a.m.).....exercise..... NRC; however, fees may be charged if needed.

Discussion: Mr. Allen asked about the basketball camp and do we verify if there is liability insurance and review when a fee is needed to be charge. Mrs. Snider said yes we do.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Items presented by Board Members

Mrs. Kenny thanked the staff for getting the school year up and running smoothly.

Mr. Banks said he was talking with Danny Carman who is a certified OSHA instructor. Danny indicated that he would be willing to do some free classes for students to get their OSHA card.

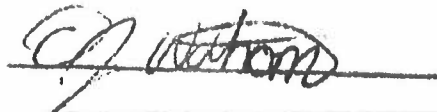
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Mr. Watson asked that the COVID stat sheet that was done last year be continued.

**Adjourn**

Mr. Watson made the motion, seconded by Mr. Allen, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest