

# Harrison Hills City School Board of Education

Regular Meeting September 28, 2023

The Harrison Hills City Board of Education met in regular session at 6:00 pm on September 28, 2023 in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Mattern, Mrs. Kenny, Mr. Banks (who had to step out at the start of the meeting) and Mrs. Willis. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

### Approval of Minutes

Mrs. Mattern made the motion, seconded by Mrs. Willis, that the board approve the minutes of August 30, 2023. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, absent; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

### Acceptance of Agenda and Addendum

Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mr. Banks, absent; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

### Treasurer's Report

Mrs. Kenny made the motion, seconded by Mrs. Willis, that the board approve the following treasurer's report:

Financial: The financial report for the month of August, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of September with the following then and now certifications:

PAGE #	VENDOR	INVOICE #	AMOUNT
3	Johnson Control	1-130433741250	\$ 3,786.13
3	Johnson Control	1-131036383130	\$ 2,228.00
4	OH Facilities Construction Commission	RETURN	\$ 883,194.92
21	Hylant Administrative Services	389866	\$ 21,025.00
25	Quil	33877122	\$ 13,537.70
25	Quil	33829119	\$ 3,059.50

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## Transfers and Advances:

<b>Transfers</b>	<b>Amount</b>	<b>From</b>	<b>To</b>
Required Set Aside	\$ 295,194.03	001	001-9903
To Close August	\$ 22,440.00	001	300-911A
For Bond Fund	\$ 1,500,000.00	001	002
<b>Advances</b>			
Advance to Close August	\$ 267,986.41	001	507-9023
Advance to Close August	\$ 6,462.80	001	516-9924
Advance to Close August	\$ 7,878.40	001	572-9924
Advance to Close August	\$ 99.99	001	587-9923
Advance to Close August	\$ 3,117.09	001	590-9994
Repayment of Advance	\$ 267,986.41	507-9023	001
Repayment of Advance	\$ 6,462.80	516-9924	001
Repayment of Advance	\$ 7,878.40	572-9924	001
Repayment of Advance	\$ 99.99	587-9923	001
Repayment of Advance	\$ 3,117.09	590-9994	001

On roll call vote: Mr. Banks, absent; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

### School Security

Mr. Mike Saffell-Director of Operations & Safety: The 3<sup>rd</sup> week of October is school bus safety, however we have already done it. He prefers to do it early and not after 2 months of being in school. He was also happy to report all bus openings will be filled after tonight's meeting.

### Staff Report

Mr. Madzia provided the board with 2 handouts about 7 Mindsets. It was a program that was done in the Jr/Sr High last year and is being rolled out at the elementary level this year. Ashley Doren was also there and demonstrated how the program is accessed through Clever. It is an evidence based program for social and emotional learning. Ashley then showed a short video of Mrs. Nign using the program in her preschool classroom.

Mr. Banks returns to the meeting.

### Superintendent's Report

Mr. Morgan shared the our Kindergarten screening instrument shows our kids are on target which is a credit to our Preschool teachers.

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Mr. Morgan then shared that our Librarian at Puskarich Library has been recognized as librarian of the year in the state of Ohio. She is very connected to our school district and congratulated her.

The superintendent then thanked Ms. Doren and the PBIS group for finding a new Husky costume.

He shared he attended a finance committee meeting for BASA this week and it was a very good meeting.

Mr. Morgan highlighted some up coming events on behalf of Mr. Parker and will send it out to the board members.

Finally, he shared that he has been working with the village administrator and may have a little movement for the village of Cadiz to accept Liggett Lane and Huskies Way.

## Executive Session

Mr. Banks made the motion, seconded by Mrs. Kenny, that the board adjourn at 6:34 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 8:01 pm. He stated that he would like the following revisions made to the agenda under business and operations:

Add to the employee service agreement with WVU Medicine; add With Vintage Fitness for the Wellness Agreement and SHP for the professional design firm.

## Personnel

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mr. Banks, that the board approve the following:

Substitutes:

Approve the substitute employees for the 2023/24 school year:

Maria Lopez	Van Driver, custodian
Ben Smith	Bus Driver
Julie Kovarik	Bus Driver, secretary, cafeteria, custodian
Ryan Coffman	Custodian, educational aide
Crystal Cole	Educational Aide
Breanna Kelley	Educational Aide,
Haidee Wurschum	Custodian, Secretary
Hope Bullard	Teacher
Dana Schrickel	Full Time Substitute Teacher/In School Monitoring and Mentoring

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- Supplemental: Approve the supplementals for the 2023/24 school year:  
Ian White 8<sup>th</sup> Grade Basketball Boys  
Jim Runevitch Bowling Varsity  
AJ Barsch 8<sup>th</sup> Grade Basketball Boys Assistant
- Employ/Coffman: Employ Ryan Coffman as a 5.5 hour bus driver effective 09/20/2023.
- Employ/Kovarik: Employ Julie Kovarik as a 5.5 hour bus driver effective 09/22/2023.
- Employ/Cole: Confirm Crystal Cole as a grade band K-6 educational aide effective 09/12/2023.
- Employ/Wurschum: Employ Haidee Wurschum as a 6.5 hour cook effective 10/02/2023.
- Employ/Hirschbach: Approve the retirement of Janet Hirschbach effective 06/30/2024.

Discussion: Mr. Watson said he was happy to see us hiring bus drivers.

On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

## **Business & Operations**

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Willis, for the board to approve the following:

- Adult Support: Approve the following adult support groups to be added to the district's liability insurance:  
Harrison Central Lady Huskies Volleyball Parents club  
Harrison Central Cheer Parent Club  
HC Huskies Roundballers Club  
Harrison Central Lady Huskies

- Perm Approp: Approve the revisions to the temporary appropriations and adopt as permanent appropriations for FY24.

General	001	\$ 10,941,220.76
Principal	018	\$ 3,993.61
Athletic	300	\$ 1,305.19
One Net	451	\$ 92.20

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Student Wellness	467	\$	205,088.16
ESSER	507	\$	(919,510.10)
Title VI-B	516	\$	89,273.40
Title I	572	\$	83,215.85
Title IV-A	584	\$	912.24
Preschool	587	\$	2,412.83
Title II A	590	\$	13,201.30

WVU: Approve the renewal of the amendment of the employee service agreement through 05/31/2025 with WVU Medicine.

Vintage: Approve the Wellness Agreement with Vintage Fitness for the period of 10/01/2023 through 06/01/2024.

Grand Canyon: Approve a field placement agreement for the 2023/24 school year with Grand Canyon University.

SHP Stephenson: Approve the professional design firm of SHP for the Stephenson Center HVAC and renovation project.

Gas/Oil Authorization: Authorize the Treasurer and Superintendent to execute agreement(s) for the preparation and lease of gas/oil rights for district owned mineral rights/property.

ESC: Approve the agreement with the Jefferson County Educational Service Center for educational services during FY2024.

On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

## Students

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following:

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**FFA:** Approve the request from Bailee Griffeth, FFA Advisor, to take the following FFA trip for the 2023/24 school year. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. All trips are overnight stays, sufficient chaperones with BFBI approval are to be provided, and all school rules and regulations are expected to be followed.

- The National FFA Convention in Indianapolis, Indiana 10/31 through 11/3, 2023.

**Close Up:** Approve Samantha McIntosh, Close Up Advisor, to take approximately 4 Harrison Central students to the National Close Up in Washington DC on March 10-15, 2024. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

**Baseball/Softball:** Approve a request from the HC Baseball and Softball Teams to take their student athletes for athletic competition and collegiate visitation during Spring Break to Myrtle Beach, SC from March 22, 2024 through March 28, 2024. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

Discussion: This is a great opportunity for our students.

On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

### Use of Facilities

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Mattern, that the board approve the following:

Harrison Central Cheer Club.....father/daughter dance  
.....Stephenson Center 10/21/2023 (3:00-9:00 p.m.) ..... A rental & custodial fee may be charged if needed.

Cadiz Softball Association .....executive meeting .....HC classroom  
09/20/2023 (6:00 -8:00 p.m.) ..... A rental & custodial fee may be charged if needed.

Amanda's Dance .....winter dance recital .....Harrison Central  
Auditorium 12/09/2023 (8:30 a.m.-1:30 p.m.) ..... A rental & custodial fee may be charged if needed

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On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Items presented by Board Members

Mrs. Mattern really appreciated what the students and staff did for the activities and festivities for Homecoming.

## Adjourn

Mr. Watson made the motion, seconded by Mr. Banks, that the regular meeting of the board of education be adjourned. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest

