

Harrison Hills City Board of Education

Minutes of Meeting held October 26, 2107

The Harrison Hills City Board of Education met in regular session on October 26, 2017 at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio tape of the meeting is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mr. Allen made the motion, seconded by Mr. Madzia, that the board approve the minutes of September 21, 2017. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mr. Watson made the motion, seconded by Mrs. Mattern, that the board approve the agenda and addendum as presented. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Treasurer's Report

Mr. Watson made the motion, seconded by Mr. Madzia, that the board approve the following treasurer's report:

Financial: The financial report for the month of September, 2017 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of October, 2017 with the following then and now certifications:

Page	Vendor	Invoice	Amount
1	CA House	1966331	\$ 3,700.13
8	Crowne Excellence	304	\$ 7,177.70
30	Colaiani Constructions	9082017-2	\$24,576.00
32	McGuire and Associates	All	\$11,250.00

Advances: Advances to close books in August:

From: General Fund	
To: Title VIB	\$ 9,521.05
Title I	\$13,352.97

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Title IIA	\$ 906.92
SSHS	<u>\$ 5,863.01</u>
	\$29,643.95

From: FCFC 9140	
To: FCFC 9120	\$1,339.59

From: FCFC 9120	
To: FCFC 9117	\$6,754.11
FCFC 9118	<u>\$ 180.00</u>
	\$6,934.11

From: HMG 9210	
To: HMG 9217	\$62,707.83
HMG 9228	<u>\$ 2,231.04</u>
	\$64,938.87

Advances to close books in September:

From: General	
To: SSHS	\$32,929.77

From: FCFC 9120	
To: FCFC 9118	\$382.50

From: FCFC 9140	
To: HMG 9217	\$13,084.53

From: HMG 9210	
To: HMG 9217	\$77,000.00

From: HMG 9267	
To: HMG 9228	\$2,500.00

From: HMG 9311	
To: HMG 9228	\$847.41

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Repayment of Advances in September:

To:	General Fund	
From:	Title VIB	\$ 9,521.05
	Title I	\$13,352.97
	Title IIA	\$ 906.92
	SSHS	<u>\$ 5,863.01</u>
		\$29,643.95

To:	FCFC 9140	
From:	FCFC 9120	\$1,339.59

To:	FCFC 9120	
From:	FCFC 9117	\$6,754.11
	FCFC 9118	<u>\$ 180.00</u>
		\$6,934.11

To:	HMG 9210	
From:	HMG 9217	\$62,707.83
	HMG 9228	<u>\$ 2,231.04</u>
		\$64,938.87

Five Year Forecast Review:

Mrs. Harding also reviewed the five year forecast that will be presented later in the agenda.

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

Visitors

The following is a list of those visitors that signed in and signature could be read: Todd Dunlap, Ken Parker and Rob Richards.

Staff Report

- Mr. Ken Parker-Harrison Central – Mr. Parker said that Mr. Dunlap was with him and they would like to give a summary of the Sr. Capstone project. Mr. Dunlap had put together a booklet and introduced 4 students that shared their experiences of job shadowing. For the program the students will do job shadowing, service projects and learn about local history.
- Teacher Recognition – Mrs. Snider recognized Rob Richards (who was in attendance) and Julia Carman for being awarded the Master Teacher; Ray Hibbs for OVAC athletic director of the year. She also presented Cabell Payne a retired bus driver with a small token of appreciation. Mrs. Snider also

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congratulated the girls soccer team and volleyball team on a great season and said many of sports teams have done well this year.

- Jefferson County ESC-Best Practice Award – A representative from the ESC presented the district with \$1,800 in Best Practice Grants awarded to 3 teachers at \$600 each.

Superintendent's Report

Mrs. Snider shared that later in the agenda there will be a lease agreement to approve with the Post Office. A temporary post office will be placed in the front yard to the side of the parking lot. She also expressed how proud the students here make her feel. We have great kids.

Board Member Committee Reports

Mrs. Mattern attended a workshop that Ashley Doren held concerning completing the loan application for college. It was well attended and Ashley did a nice job.

Mr. Watson along with Mrs. Mattern and Mrs. Kenny attended the Sr. project presentations. They were well done.

Mr. Allen said stacks of brick samples are arriving and will be turned into walls so the board can make a decision on the brick for the new school.

Mrs. Kenny attended the family fun night at Harrison East and said it was really nice.

Executive Session

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board adjourn at 7:38 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:51 PM.

Personnel

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Allen, that the board approve the following:

Substitutes:

Approve the substitutes for the 2017-2018 school year.

Callie Eberhart	Teacher/Tutor
Brianne Smith	Secretary
Beth Cumings	Secretary
Lucinda Skapik	Cafeteria, Paraprofessional (Pending)
Katherine Bertolino	Teacher/Tutor
Sidney Kelley	Paraprofessional/Secretary
Lena Parker	Paraprofessional

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PAWS: Approve the following for the PAWS program at Harrison East for the 2017-2018 school year:
Delena Mitchell Barbara Chenoweth

Resignation HMG: Approve the resignation of April Foster effective October 14, 2017.

Employ HMG: Employ Cassandra Cooper for HMG Effective October 30, 2017. (Pending BFBI)

Supplementals: Approve the following supplementals for the 2017-2018 school year:
Audrey Zanath OVLA English/Language Arts 7-12.
Bryan Mays Track Varsity Assistant Boys

On roll call vote: Mrs. Kenny, abstain on Barb Chenoweth, yes to all others; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, abstain on Delena Mitchell, yes to all others. The president declared the motion approved.

Business & Operation

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Watson, that the board approve the following:

Waive Fuel Cost: Waive the fall fuel costs for the Band Boosters. (\$299.19)

ESC/HMG: Approve the following resolution 10261702 for contracts with the Jefferson Co ESC and HMG and FCFC:
Contract for Manger Services GRF
Contract for FCFC Coordinator
Contract for Early Intervention Service Coordination

OU donation: Approve the Donation of \$500 to OU Scholarship Fund.

JVS MOU: Approve resolution 10261701 for approving memorandum of understanding among Belmont Harrison JVSD and its associate members for the purpose of compliance with the ORC 3311.19

AEP Easement: Approve the following AEP Easement & Right of Way:
Harrison Hills City School District "grantor" and AEP
Liggett Enterprises, LTD "grantor" and AEP

Paul Tuition: Approve payment to Mary Paul for reimbursement of 8 semester hours for tuition costs at \$300 per hour times the rate paid of reimbursement to other members October, 2017 (78.41%).

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Work Program HMG: Approve between Jefferson Co. Community Action Council, Inc. Workforce Innovation & Opportunity Act Official Youth/Adult Work Training Projects and Help Me Grow.

HMG Pay Inc: Approve pay increases as recommended by Linda Trushel for HMG/MIECHV employees effective October 30, 2017.

OT Services: Approve Lisa Stone and Marlene Lamantia for Occupational services.

Forecast FY18-22: Approve the Five Year of five year forecast FY18 through FY22.

Trans Canada: Approve a contract with Trans Canada.

Work Program HHCS D: Approve between Jefferson Co. Community Action Council, Inc. Workforce Innovation & Opportunity Act Official Youth/Adult Work Training Project and Harrison Hills City School District.

Sub Speech: Approve an agreement with Jane Herron as a substitute Speech Language Pathologist for the 2017-2018 school year.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Business & Operations

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Watson to approve the following resolution for the a lease agreement with the United States Postal Service. Authorize the Board President, Superintendent and Treasurer to execute said lease.

WHEREAS, the Harrison Hills City Board of Education approves a lease agreement with the United States Postal Service and authorizes the Board President, Superintendent and Treasurer to execute said lease.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

Students

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Madzia, that the board accept applications for Interdistrict students and Intradistrict students and approve their attendance under the district' open enrollment program for the 2017-2018 school year.

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Kristyn Jasper	Grade 11	from Buckeye Local to HCJSHS
Kaitlyn Jasper	Grade 11	from Buckeye Local to HCJSHS
Stefania DiMichele	Grade 10	from Steubenville City to HCJSHS
Gabriella DiMichele	Grade 7	from Steubenville City to HCJSHS

On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

Items presented by Board Members

Mrs. Kenny said she is looking forward to the OSBA conference next month. She also said, as well as Mr. Madzia, they appreciated the updates being sent to the newspaper and online for the building project.

Mr. Allen said the core group is meeting tomorrow.

Adjourn

Mr. Madzia made the motion, seconded by Mr. Watson, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



Approve



Attest